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## Department of Justice



#### Office of Justice Programs

#### **National Institute of Justice**

National Law Enforcement and Corrections Technology Centers: Border Research Technology Center

Technical Bulletin: Law Enforcement Use of UAS 10/10/2007

# <u>IMPORTANT INFORMATION FOR LAW ENFORCEMENT:</u> CONSIDERATIONS PRIOR TO THE PURCHASE AND/OR OPERATIONS OF UNMANNED AIRCRAFT SYSTEMS (UAS)

Unmanned Aircraft Systems (UAS), also known as UAVs, is a rapidly emerging technology that has exceptional appeal to law enforcement. A UAS consists of an unmanned aircraft, an aircraft control station, and command and control links. UAS are considered as aircraft. These aircraft can often be flown autonomously and at great distances from the command station. In addition, these aircraft can be very small, under 25 lbs and still carry enough equipment to provide video downlink capabilities.

The operation of a UAS by a public agency, whether it is Federal, State or Local Law Enforcement, is enforced by FAA regulations and Federal statutes. With the increase in use of UAS by the military in overseas operations, there has been a significant increase in the number of vendors both producing and marketing these same units to law enforcement. Prior to purchasing or leasing a UAS please consider the following:

- ✓ For a public aircraft operation, the FAA holds the position that a Certificate of Authorization (COA) is required to operate UAS in the National Airspace;
- ✓ The FAA has stated publicly that COAs would not be issued for use of a UAS over populated areas, such as may be defined by the yellow areas on aviation sectionals (aviation map). This includes most cities and densely populated areas;
- ✓ The FAA will consider issuing a COA for operations in unpopulated areas as long as the agency seeking the COA can demonstrate that the operation is safe, that sufficient risk mitigations are in place, and the operators have sufficient training (which includes a pilot's license and medical certificate);
- Any law enforcement agency operating a UAS will be required to establish their own airworthiness for the UAS. The airworthiness establishment is the responsibility of the agency and not the vendor. Remember, any agency applying for and receiving a COA assumes liability for the entire operation. While vendor information may be used in deeming an aircraft airworthy, it should not be the only information relied upon;
- ✓ The operation of a UAS requires a FAA certificated pilot with a current class II medical certificate and an observer, who while not required to be a pilot, but must have a class II medical certificate;

Page 1 of 2

- ✓ A vendor approaching a law enforcement agency offering to demonstrate a UAS to an agency must have an experimental airworthiness certificate issued by the FAA prior to the flight. A vendor cannot rely upon an agencies COA to fly the aircraft. COAs are only issued for aircraft that qualify as "public" aircraft;
- √ The rules allowing the recreation use of model aircraft by hobbyist <u>DO NOT</u> allow law enforcement agencies to use a UAS without a COA;
- ✓ There are currently no comprehensive studies that confirm the safety records or vendor published data regarding the use of UASs. Problems identified by the military's evaluation of UAS have included radio interference, unexplained control loss, and the durability of the units for repeat flight operations. Department of Defense UAS Program Managers expressed at a recent FAA meeting on UAS, that they rarely get 10 or more missions accomplished with one UAS unit due to crashes;
- ✓ It is not anticipated that the FAA will amend their position on the operations of UAS before the year 2010. However, there are 2 key activities taking place that will push the airspace access issue forward. The first is that the FAA has agreed to conduct 2 test projects with major metropolitan police departments. One is Miami/Dade, and the other is the City of Houston. Each of these will provide valuable insight into the difficulties that may exist in operating UAS in urban environments. The other activity is the creation of new regulation for small UAS to fly in the airspace. This recent development is just starting and will be the genesis for getting small UAS flying in a majority of the US without a COA. Rulemaking can take time, however, so stick with the COA process for the next year or two.

What is the U.S. Department of Justice's doing on this issue? Through Office of Justice Program's National Institute of Justice (NIJ) and its Aviation Technology Program, law enforcement will have the chance to voice their opinions regarding the use of UAS in the national airspace. NIJ is working with the FAA on rules and regulations regarding the use of UAS by law enforcement that both enhance the mission of public safety and provide for the safety of other aircraft in the national airspace and those on the ground. NIJ is planning a forum on the use of UAS by law enforcement with FAA participation during the winter of 2007-2008. NIJ invites interested law enforcement agencies to participate in this process. For more information on UAS operations please feel free to contact Michael O'Shea, Aviation Technology Program Manager, at Michael OShea@usdoj.gov or Timothy Adelman Esq., the Border Research Technology Center Aviation Project Manager, at Tim@txsheriffs.org or Joe Peters, Border Research Technology Center Director at Joe@txsheriffs.org

The Office of Justice Programs provides federal leadership in developing the nation's capacity to prevent and control crime, administer justice, and assist victims. OJP has five component bureaus: the Bureau of Justice Assistance; the Bureau of Justice Statistics; the National Institute of Justice; the Office of Juvenile Justice and Delinquency Prevention; and the Office for Victims of Crime. Additionally, OJP has two program offices: the Community Capacity Development Office, which incorporates the Weed and Seed strategy, and the Sex Offender Sentencing, Monitoring, Apprehending, Registering and Tracking Office (SMART). More information can be found at <a href="http://www.oip.usdoj.go">http://www.oip.usdoj.go</a>v





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CONTAIN THI INVOICE NUITHE INVOICE NUMBER), PI RENDERED; BANKING / NAME, TITL SUBSTANTIA CONTRACT.  14. Type of Order  A. Purchase - Please furnish the Conditions specified on both sides of number if indicated, and the attached as indicated.  Point of Contact - Purchase Or	E FOLLOWI MBER; THE E DATE; D RICE AND SHIPPING ROUTING N E AND TEL FING DOCU  following under the terr this order, the above q theets, if any, including der Information:	NG: THE N CONTRACT ESCRIPTIO QUANTITY AND/OR PA UMBER TO EPHONE NU MENTATION  ons, and	AME OF TOR PURCE OF GOODS YMENT TE ALLOW EF MBER AND AS REQUENTS OF THE STATE OF TH	HE VENDOR HASE ORDER NAME OR IT OR SERVIC RMS; TAXP T PAYMENT ANY OTHER IRED BY TH  rder is subject to instruction and is issued subject to bered contract.  United States of Am By (Signature)	AN R NUMB TEM LI TES AYER I CONT R HE	D#;  ACT  See Instru	b7E
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Date of Order 09/27/201	2. Order No	3. Mod. r	io. ·	4. 18100.	Date	9
. To Contractor (Name, Addr		7.	FEDERAL BUILDING 2' QUANTICO,	REAU 0 7958A	F INVESTIGA	b6 b7С
	-					b7E
8. Issuing Office (Address con PEDERAL BUREAU PROCUREMENT SE ROOM 6823, JEH VASHINGTON, DC	OF INVEST CTION F.B.I. BL	IGATION	Send Invoice to: (Nam FEDERAL BUI ATTN: BUILDING 2' QUANTICO,	REAU 0	F INVESTIGA	TION
10. Business Classification		11. F.O.B. Point DESTINATION		1	count Terms	
			4.1			
Line No. Supplie	s or Services	13. Sch	Quantity Ordered	Unit	Unit Price	Amount
	В)		(C)	(D)	(E)	(F)
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14. Type of Order  ☐ A. Purchase - Please furnish Conditions specified on both sides number if indicated, and the attach	of this order, the above qu	otation tained on this side only of this	form and is issued subject to	ons con-	Grand Total	
as indicated.  CONTRACTOR NUM	BER				See Instru	ctions on Reverse
Point of Contact - Purchase			16. United States of Am	erica		
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			Title: Contracting Of			





	Purchase Ord	er for Supplies or Se	rvices		
1. Date of Order 2. 09/27/2012	Order No.	3. Mod. No.	4. Mod. Dat	e	5. Page No.
6. To Contractor (Name Address and 7)	o Cadel·	7. Ship to (Consignee FEDERAL B ATTN: BUILDING QUANTICO,	27958A		TION
8. Issuing Office (Address correspondent FEDERAL BUREAU OF I PROCUREMENT SECTION ROOM 6823, JEH F.B. WASHINGTON, DC 205	I. BLDG.	9. Send Invoice to: (N) FEDERAL B ATTN: BUILDING QUANTICO,	27958A		TION .
10. Business Classification	11. F.O.B. Point DESTINAT	ION	12. Discoun	t Terms 30 DAYS	•
		13. Schedule			
Line No. Supplies or Service (A) (B)	ces	Quantity Ordered (C)	i Unit (D)	Unit Price (E)	Amount (F)
14. Type of Order					
<ul> <li>A. Purchase - Please furnish the following Conditions specified on both sides of this order, number if indicated, and the attached sheets, if a as indicated.</li> </ul>	the above quotation tained on this si	y - This delivery order is subject to instruc de only of this form and is issued subject of the above-numbered contract.		al 🔻	XXXXXXX tions on Reverse
				əee instruc	uous ou neverse
Point of Contact - Purchase Order Info	rmation:	16. United States of A By (Signature)	merica		
Point of Contact - Invoice Payment St. Commercial Payments Unit	atus:	17. Name (Typed)	2//	XXXX	XXXXXX
		Title: Contracting C	JTICET		

A - REQUISITIONER





1. Date of Order				7 2-22		
09/27/2012	2. Order No.	3. N	flod. No.	4. Mod.	Date .	5. Page No.
5. To Contractor (Name Address a	und Zin Code):		7. Ship to (Consignee and FEDERAL BU ATTN: BUILDING 2' QUANTICO,	7958A	c Code): OF INVESTIG	
Essuing Office (Address correspondence of Carlotte (Address corres	F INVESTI ION .B.I. BLD		9. Send Invoice to: (Nam FEDERAL BUI ATTN: BUILDING 2' QUANTICO,	REAU C 7958A		ATION
0. Business Classification	•	11. F.O.B. Point DESTINATION		4	count Terms ET 30 DAYS	
		13.	Schedule			
ine No. Supplies or S (A) (B)	ervices		Quantity Ordered (C)	Unit- (D)	Unit Price (E)	Amount (F)
			•	i	<sup>5.</sup> Grand ▲XXXX	
A. Purchase - Please furnish the folio conditions specified on both sides of this umber if indicated, and the attached shee	order, the above quota	tion tained on this side only of	elivery order is subject to instruction f this form and is issued subject to the ove-numbered contract.		Total	XXXXXX
14. Type of Order  A. Purchase - Please furnish the folic Conditions specified on both sides of this number if indicated, and the attached shee as indicated.	order, the above quota its, if any, including deliv	tion tained on this side only of	f this form and is issued subject to the over-numbered contract.	ne terms	Total	XXXXXXX
A. Purchase - Please furnish the folio Conditions specified on both sides of this number if indicated, and the attached shee	order, the above quota its, if any, including deliv	tion tained on this side only of	f this form and is issued subject to the	ne terms	Total 🔻	
A. Purchase - Please furnish the folic onditions specified on both sides of this umber if indicated, and the attached shee s indicated.	order, the above quota ts, if any, including deliv . Information:	tion tained on this side only of	f this form and is issued subject to the overnumbered contract.  16. United States of American subject to the overnumbered contract.	ne terms	See Instruc	





. Date of Order	2. Order No.	3. Mod.	No.	4. Mod. Date	•	5. Page No.
09/27/2012						6
To Contractor (Namo Address	and Zin Code):		Ship to (Consignee and FEDERAL BUI ATTN: BUILDING 2' QUANTICO,	7958A	INVESTIGA ]	TION
Issuing Office (Address corresp DERAL BUREAU O OCUREMENT SECT OM 6823, JEH F SHINGTON, DC	F INVESTI ION	GATION	Send Invoice to: (Nan FEDERAL BUI ATTN: BUILDING 2' QUANTICO,	REAU OF 7958A	INVESTIGA ]	TION .
. Business Classification		11. F.O.B. Point DESTINATION	<del></del>	12. Discoun	Terms 30 DAYS	
		13. Sch	edule			
ine No. Supplies or (A) (B)	Services		Quantity Ordered (C)	Unit (D)	Unit Price (E)	Amount (F)
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4. Type of Order				15. Gra	and AXXXX	XXXXXXX
<ul> <li>A. Purchase - Please furnish the formations specified on both sides of this tumber if indicated, and the attached ships indicated.</li> </ul>	s order, the above quot	ation tained on this side only of this	form and is issued subject to I		al 🔻	
						ions on Reverse
Point of Contact - Purchase Orde	er Information:		16. United States of Ame By (Signature)	erica		ions on Reverse
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	Р	urchase Ord	er for Supp	olies or Serv	ices		
1. Date of Order 09/27/2012	2. Order No.		3. Mod. No.	•	4. Mo	d. Date	5. Page No.
6. To Contractor (Name, Address  8. Issuing Office (Address corresp  *EDERAL BUREAU O	ondence to): F INVESTI	GATION	FE A7 BL QL 9. Ser FE	TTN:  JILDING 2' JANTICO,  Id Invoice to: (Name of the control of	7958A VA 2	OF INVESTI	
ROCUREMENT SECT COOM 6823, JEH F ASHINGTON, DC	.B.I. BLD	G.	BL	TN: UILDING 2 VANTICO,			
10. Business Classification		11. F.O.B. Point DESTINAT	ION			scount Terms NET 30 DAY	5
,			13. Schedule				
Line No. Supplies or (A) (B)	Services		. (	Quantity Ordered (C)	Unit (D)	Unit Price (E)	Amount (F)
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14. Type of Order						15.	
☐ A. Purchase - Please furnish the fo Conditions specified on both sides of thi number if indicated, and the attached she	s order, the above quota	ition tained on this si		r is subject to instruction and is issued subject to the red contract.		1	XXXXXXXX
as indicated.	, -			•		See Inst	ructions on Reverse
Point of Contact - Purchase Orde	er Information:			nited States of Ame y (Signature)	erica		
Point of Contact - Invoice Payn Commercial Payments Unit	ent Status:		17. N	ame (Typed)		XXX	XXXXXXXX
,				itle: Contracting Offi	icer		

A - REQUISITIONER





	Р	urchase Orc	der for Supp	lies or Serv	ices		
Date of Order 09/27/2012	2. Order No		3. Mod. No.		4. Mod		5. Page No.
5. To Contractor (Name. Address a	nd Zip Code):		AT BU	o to (Consignee and DERAL BUILTN: LIDING 2' ANTICO,	7958A	p Code): DF INVESTI	GATION
B. Issuing Office (Address correspondence) EDERAL BUREAU OF ROCUREMENT SECT: OOM 6823, JEH F. ASHINGTON, DC	F INVESTI ION .B.I. BLD		FE AT BU	d invoice to: (Nan DERAL BUI TN: ILDING 2' ANTICO,	7958A	DF INVESTI	GATION
10. Business Classification		11. F.O.B. Point DESTINAT				count Terms IET 30 DAY	S
		<u> </u>	13. Schedule				
Line No. Supplies or (B)	Services		. (	Quantity Ordered (C)	Unit (D)	Unit Price (E)	Amount (F)
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14. Type of Order  A. Purchase - Please furnish the form conditions specified on both sides of this number if indicated, and the attached she	is order, the above quot	ation tained on this	ery - This delivery orde side only of this form a s of the above-number	nd is issued subject to	ons con- the terms	Grand XXX	XXXXXXXX
as indicated.			,			See Ins	tructions on Rèverse
Point of Contact - Purchase Order	er Information:			nited States of Am y <i>(Signature)</i>	nerica	<u> </u>	
Point of Contact - Invoice Pavn			<u> </u>			XX	XXXXXXXX
Commercial Payments Unit	nent Status:		17. N	ame <i>(Typed)</i>			***************



### **U.S.** Department of Justice



Federal Bureau of Investigation

		Pu	urchase Orde	er for Su	pplies or Servi	ices			
1. Date o	of Order 09/27/2012	2. Order No.		3. Mod. No	•	4. Mod	I. Date		5. Page No.
6. To Cor	ntractor <i>(Name, Address</i> a	nd Zip Code):		]	Ship to (Consignee and FEDERAL BUI ATTN: BUILDING 25 BUILDING 25	REAU (	OF INVEST	TIGATI	ON I
FEDER PROCU ROOM	g Office (Address corresponded BUREAU OF SECTOR SEC	F INVESTION ON B.I. BLDO			Send Invoice to: (Nam FEDERAL BUI ATTN: BUILDING 27 QUANTICO,	REAU ( 7958A	OF INVEST	rigati	ON
10. Busii	ness Classification		11. F.O.B. Point DESTINAT:	ION			scount Terms NET 30 DA	YS	
Line No. (A)	Supplies or 9 (B)	Gervices		13. Sched	Quantity Ordered (C)	Unit (D)	Unit Price (E)		Amount (F)
	e of Order	outes under the terms		This delivery	order is subject to instructio	ns con-	15 Grand	XXXXX	XXXXX
Condition	urchase - Please furnish the foll s specified on both sides of this indicated, and the attached she ted.	order, the above quota	tion tained on this sid	de only of this fo	rm and is issued subject to		Total 7		s on Reverse
Point of	Contact - Purchase Orde	r Information:		16	. United States of Ame By (Signature)	erica			
	of Contact - Invoice Paymercial Payments Unit	ent Status:		17	. Name (Typed)		X	XXXXX	XXXXX
Ľ	<b></b>				Title: Contracting Offi	icer			





		F	urchase O	rder for	Supplies or Sen	<i>i</i> ices		
1. Date of O	Order 9/27/2012	2. Order No		3. Mo	d. No.	4. Mod.	<u>.</u>	5. Page No. 2
6. To Conti	ractor (Name Address a	and Zin Gode):			7. Ship to (Consignee ar FEDERAL BU ATTN: BUILDING 2 QUANTICO,	REAU 0	F INVESTIGA	ATION
FEDERA PROCUR ROOM 6	Office (Address correspond L BUREAU OF EMENT SECT 1823, JEH FOR EMEND DC	F INVESTI ION .B.I. BLD			9. Send Invoice to: (Na FEDERAL BU ATTN: BUILDING 2 QUANTICO,	REAU 0	F INVESTIGA	TION
10. Busine	ss Classification		11. F.O.B. Poil				eount Terms ET 30 DAYS	
				13. S	Schedule			
Line No. (A)	Supplies or (B)	Services			Quantity Ordered (C)	Unit (D)	Unit Price (E)	Amount (F)
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14. Type o						1	15. Grand XXXX	XXXXXX
Conditions sp	thase - Please furnish the fo pecified on both sides of thi licated, and the attached she	is order, the above quo	ation tained on th	is side only of	livery order is subject to instructi this form and is issued subject to ve-numbered contract.		Total 7	ctions on Reverse
Point of Co	ontact - Purchase Orde	er Information:			16. United States of An By (Signature)	nerica		
	Contact - Invoice Paymial Payments Unit	nent Status:			17. Name (Typed)		XXXX	XXXXXXX
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		Purchase Orde				•	· · · · · · · · · · · · · · · · · · ·
i. Date of Order 09/27/2012	2. Order No.		3. Mod. No.		4. Mod	l. Date	5. Page No. 5
. To Contractor (Name, Address	and Zio Code):		AT BU	to (Consignee and DERAL BUITTN: LDING 2'ANTICO,	7958A	p Code): OF INVESTIG	ATION
Issuing Office (Address corresp CDERAL BUREAU O ROCUREMENT SECT DOM 6823, JEH F SHINGTON, DC	F INVESTI ION .B.I. BLD		FE AT BU	Invoice to: (Nam DERAL BUI TN: ILDING 27 ANTICO,	7958A	OF INVESTIG	ATION .
. Business Classification		11. F.O.B. Point DESTINATI			COUNT TERMS		
		J	13. Schedule				
ne No. Supplies or (A) (B)	Services		Q	uantity Ordered (C)	Unit (D)	Unit Price . (E)	Amount . (F)
4. Type of Order  A. Purchase - Please furnish the for onditions specified on both sides of this umber if indicated, and the attached she is indicated.	s order, the above quot	ation tained on this sid		is subject to instruction id is issued subject to t id contract.		Total 🔻	XXXXXXXX uctions on Reverse
oint of Contact - Purchase Orde	r Information:			ited States of Amo (Signature)	erica		
oint of Contact - Invoice Paym Commercial Payments Unit	ent Status:		17. Na	me (Typed)		XXX	XXXXXXX
	I		7.	le: Contracting Offi	inor '		





1 Date of Curley	Ρι	rchase Order	for Supplies or Servi	ces		<u></u>
1. Date of Order 09/27/2012	2. Order No.	3	. Mod. No.	4. Mod. Date		5. Page No.
6. To Contractor (Name, Address and State of the State of	dence to): INVESTIG	ATION	7. Ship to (Consignee and FEDERAL BUF ATTN: BUILDING 27 QUANTICO, V  9. Send Invoice to: (Name FEDERAL BUF	REAU OF 3 7958A 7A 22135	Code):	
PROCUREMENT SECTI ROOM 6823, JEH F. WASHINGTON, DC 2	B. I. BLDG		ATTN: BUILDING 27 QUANTICO, N	,	5	
10. Business Classification	i i	11. F.O.B. Point DESTINATIO	N	12. Discount	Terms 30 DAYS	
			13. Schedule	<del></del>		
Line No. Supplies or S (A) (B)	ervices		Quantity Ordered (C)	Unit (D)	Unit Price (E)	Amount (F)
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i	-		****	*****	÷#	-
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14. Type of Order  A. Purchase - Please furnish the follo Conditions specified on both sides of this number if indicated, and the attached sheet as indicated.  CONTRACTOR NUMBER	order, the above quotati s, if any, including delive	on tained on this side of	This delivery order is subject to instruction inly of this form and is issued subject to the above-numbered contract.	is con- he terms Tota	nd \blacktriangleright	boloctions on Reverse b
A. Purchase - Please furnish the folio Conditions specified on both sides of this number if indicated, and the attached sheet	order, the above quotati s, if any, including delive	on tained on this side of	nly of this form and is issued subject to t	s con- the terms Gra	nd \blacktriangleright	.b'





S. To Constructor (Name, Address and Zin Color):  S. To Constructor (Name, Address and Zin Color):  S. To Constructor (Name, Address and Zin Color):  S. To Ship to (Consignee and soldness, Zin Code):  FEDERAL BUREAU OF INVESTIGATION ATTN:  BUILDING 27958A  GUANTICO, VA 22135  S. Sand Invoice 1e: (Name, Address and Zin Code):  FEDERAL BUREAU OF INVESTIGATION ATTN:  BUILDING 27958A  GUANTICO, VA 22135  GU		Purchase Order	for Sup	plies or Servi	ces		
FEDERAL BUREAU OF INVESTIGATION ATTN:			3. Mod. No.		4. Moc	i. Date	4
EDERAL BÜREAU ÖF INVESTIGATION ROCUREMENT SECTION OOM 6823, JEH F. B. I. BLDB. ASHINGTON, DC 20535  10. Business Classification  11. F.O.B. Point DESTINATION  13. Schedule  Cuantity Ordered (A)  14. Type of Order  A. Point of Contact - Purchase Order Information:  15. United States of America By (Signature)  XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	6. To Contractor (Name. Address and Zip Code):		Fi A' Bi	EDERAL BUI TTN: UILDING 27	REAU 7958A	OF INVESTI	GATION
13. Schedule    Ine No.   Supplies or Services   Quantity Ordered   Unit   Unit   Price   Amount   (F)	EDERAL BUREAU OF INVESTI ROCUREMENT SECTION OOM 6823, JEH F.B.I. BLI		F) A' B)	EDERAL BUI TTN: UILDING 27	REAU 7958A	OF INVESTI	GATION
Tid. Type of Order  A Purchase - Mass familith the following under the terms, and Conditions specified on this alticularly as indicated, and the altituded sheets. If any, including delivery as indicated, and the altituded sheets. If any, including delivery as indicated.  Point of Contact - Invoice Payment Status:    Quantitty Ordered   Unit (D)   Unit Price   Amount (P)	0. Business Classification	1 ' ' '	מכ		4		5
14. Type of Ortier  A Purchase - Please furnish the following under the terms, and Conditions specified on both sides of this order, the above quotation unber if indicated, and the state-hed sheets, if any, including deflevery as indicated.  15. Grand Total  A Purchase - Please furnish the following under the terms, and Conditions specified on both sides of this order, the above quotation unber if indicated, and the state-hed sheets, if any, including deflevery as indicated.  16. Unitted States of America By (Signature)  17. Name (Typed)  XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			13. Schedul	e		2	
□ A. Purchase - Please furnish the following under the terms, and Conditions specified on both sides of this order, the above quotation number if indicated, and the attached sheets, if any, including delivery as indicated.  ■ B. Delivery - This delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.  ■ B. Delivery - This delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.  ■ Crand Total  ■ XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	ine No. Supplies or Services (A) (B)						
□ A. Purchase - Please furnish the following under the terms, and Conditions specified on both sides of this order, the above quotation number if indicated, and the attached sheets, if any, including delivery as indicated.  ■ B. Detivery - This delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.  ■ B. Detivery - This delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.  ■ Crand Total  ■ XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX							
A. Purchase - Please furnish the following under the terms, and Conditions specified on both sides of this order, the above quotation number if indicated, and the attached sheets, if any, including delivery as indicated.  B. Delivery - This delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.  Grand Total  XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX						15	
Point of Contact - Invoice Payment Status:  By (Signature)  17. Name (Typed)  XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	A. Purchase - Please furnish the following under the term: Conditions specified on both sides of this order, the above que number if indicated, and the attached sheets, if any, including de	otation tained on this side	only of this form	and is issued subject to	ons con- the terms	Grand XXX	
Fullit of College - Invoice Laymont Bustus.	Point of Contact - Purchase Order Information:				erica		
Title: Contracting Officer	Point of Contact - Invoice Payment Status: Commercial Payments Unit					XX	XXXXXXXX





	Purchase Order f	for Supplies or Servi	ces		
1. Date of Order 2. Order No. 09/27/2012	3.	Mod. No.	4. Mod. Da	te	5. Page No.
To Contractor (Name, Address and Zip Code):		7. Ship to (Consignee and FEDERAL BUF ATTN: BUILDING 27 QUANTICO, V	7958A	INVESTIGA	TION
Issuing Office (Address-correspondence to): DERAL BUREAU OF INVESTI COCUREMENT SECTION OM 6823, JEH F.B.I. BLI SHINGTON, DC 20535		9. Send Invoice to: (Nam FEDERAL BUF ATTN: BUILDING 27 GUANTICO, V	YEAU OF 1958A	investiga J	TION
. Business Classification	11. F.O.B. Point DESTINATION	N .	12. Discou	nt Terms T 30 DAYS	
	1:	3. Schedule			
ne No. Supplies or Services (A) (B)		Quantity Ordered (C)	Unit (D)	Unit Price (E)	Amount (F)
4. Type of Order  A. Purchase - Please furnish the following under the terms onditions specified on both sides of this order, the above quoumber if indicated, and the attached sheets, if any, including de	station tained on this side on	is delivery order is subject to instruction by of this form and is issued subject to to above-numbered contract.		otal 🔻	XXXXXXX
4. Type of Order  A. Purchase - Please furnish the following under the terms conditions specified on both sides of this order, the above quo umber if indicated, and the attached sheets, if any, including desindicated.	station tained on this side on	ly of this form and is issued subject to t	ns con- he terms GI	otal 🔻	XXXXXXX ctions on Reverse





Purchase Order for Supplies or Services 5. Page No. 4. Mod. Date 1. Date of Order 2. Order No. 3. Mod. No. 2 b6 09/27/2012 b7C 7. Ship to (Consignee and address, Zip Code): 6. To Contractor (Name, Address and Zip Code): b7E FEDERAL BUREAU OF INVESTIGATION ATTN: BUILDING 27958A QUANTICO, VA 22135 9. Send Invoice to: (Name, Address and Zip Code): 8. Issuing Office (Address correspondence to): FEDERAL BUREAU OF INVESTIGATION FEDERAL BUREAU OF INVESTIGATION ATTN: PROCUREMENT SECTION BUILDING 27958A ROOM 6823, JEH F.B.I. BLDG. QUANTICO, VA WASHINGTON, DC 22135 20535 12. Discount Terms 10. Business Classification 11. F.O.B. Point NET 30 DAYS DESTINATION 13. Schedule Quantity Ordered (C) Unit **Unit Price** Amount Line No. Supplies or Services (E) (A) (B) FEDERAL STATUTE REQUIRES THAT THE FEDERAL GOVERNMENT THEREFORE, BILLING SHOULD BE PAY IN ARREARS ONLY. MONTHLY OR QUARTERLY (TITLE 31, U.S.C. SECTION 3324). ALL PAYMENTS BY THE GOVERNMENT UNDER THIS ORDER SHALL THE VENDOR BE MADE BY ELECTRONIC FUNDS TRANSFER (EFT). SHALL PROVIDE THIS INFORMATION ON EACH INVOICE OR FBI, COMMERCIAL PAYMENTS UNIT SUBMIT SF-3881 FORM TO: RM. 1987, J. EDGAR HOVER BLDG 935 PENNSYLVANIA AVENUE, NW WASHINGTON, DC 20535 IF THIS INFORMATION IS NOT AVAILABLE TO THE GOVERNMENT, THE INVOICE WILL BE CONSIDERED AN IMPROPER INVOICE AND SHALL BE RETURNED. b7E 15. 14. Type of Order XXXXXXXXXX Grand ☐ A. Purchase - Please furnish the following under the terms, and B. Delivery - This delivery order is subject to instructions con-Conditions specified on both sides of this order, the above quotation tained on this side only of this form and is issued subject to the terms Total number it indicated, and the attached sheets, if any, including delivery and conditions of the above-numbered contract. as indicated. See Instructions on Reverse 16. United States of America Point of Contact - Purchase Order Information: By (Signature) XXXXXXXXXX 17. Name (Typed) Point of Contact - Invoice Payment Status: Commercial Payments Unit b6 Title: Contracting Officer

	2-08-12 Routine		REQUISITION (	超级数 "不是	OVER SHE	ET		in the second se	QUISITION#	
	Priority Expedi	The second of the second of the second	OPERATIONAL TE	CHNOLOG	Y DIVISION (OTI		Ĺ	Enterec	Lin PAMS:by:	學學
	х	REQUIRED	DOCUMENTATION	ON (See OT	D Acquisition Guid	eline)			,	
		X X X	Statement of Need Independent Govern Market Research (Re Sole Source Justifica Statement of Work (Source Selection Pla DD Form 254 (Required Acquisition Plan FD-Section 508 (Required TSP Waiver Justifica IT Acquisition Form	ment Cost equired for all ation.(Require SOW) (Required an (Required ed for classifie 911 (Require I for electronic ation Form	Estimate (Requirence acquisitions) and for new acquisitions are defensed for all service for competitive acquisitions and IT acquisitions	ed for all new acquons if a product/se acquisitions) uisitions ≥\$100K)	rvice is only av	ailable from on	e source)	
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	x	SRU/MSU -	FUNDING APPR	ROVAL &	TRANSMITT	AL to CON	TRACTIN	G		
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## **Acquisition Security Unit Checklist**

Version 3 - 10/01/2009

Previous editions are obsolete and will not be accepted

MŪSIJBE OOMPLEI		
Request Date: 05/06/2011		
Anticipated Procurement Date:  Requisition #:		b6
Point of Contact:		b7C
POC Phone #:		b7E
Highest Classification Required for Vendor to Prov		•
(Access to FBI systems? Access to classified informati		
■ UNCLASSIFIED □ SECRET □ Comments:	TOP SECRET □ TOP SECRET/SCI	
Comments:		
	•	
Nonthin Control of the Control of th		
ASUIUS	SE(ONLY) LASU POC:	
Date Received:		b6
Date Additional Information Requested:		b7C
Date Returned:		
☐ Classified Contract (DD 254 Required)		
☐ Community Acquisition Risk Section (CARS) Specia	Security Requirement (CARS Assessment Required)	
☐ Contracting Officer's Security Representative		
☐ E-QIP Special Security Requirements		
☐ DOJ Procurement Guidance for Security Systems ar	nd Data, including Personally Identifiable Information	
(PII) Special Security Requirements ☐ DOJ Consent for Warrantless Searches of DOJ Wor	knlaces	
☐ Personnel Security Special Security Requirements	KPIAOCO	-
Source Selection Evaluation Board (SSEB) Requirer	ments for Classified Contracts Special Security	
Requirements		
☐ Contractor Financial Disclosure Requirements		
☐ Contractor Suitability Requirements ☐ National Interest Determination		
	TABLES NEW CONTROL COUNTY CONTROL CONT	
ASUSREC	IVAL NOMES:	
☐ Required if not already accomplished as part of the o	original co <u>ntract award</u>	
-□ Required if connected to a FISMA or Critical Asset S	System (i.e	b7E
	oftware connected to a FISMA or Critical Asset System	
<ul> <li>☐ Intergovernmental procurement / reimbursement</li> <li>☐ No actions related to security were identified in the d</li> </ul>	locumentation provided	
I No actions related to security were identified in the d	iocumentation provided	
	·	
ASU	Date	
ACKNOWL	EDCEMENT.	
Procurement Official/COTR/Technical Representati	ve:	
☐ I certify that those security requirements identified al	bove by the ASU have been incorporated into the	
procurement documentation.  ☐ This ☐ is / ☐ is not a mission essential contract.		
11113 L 13 / L 13 flot a filipoloff coochtial contilact.		
Signature:	Date:	
Printed Name:		b6 b7C
i inica ivalie.		שיים

#### **ACQUISITION SECURITY REQUEST**

Request Date: 05/06/2011	Anticipated Procurement Date: 06/06/2011	
	WENDOR (INFORMATION)	
☐ Reseller With Access to FBI Fa	acilities ☐ Reseller With <u>No</u> Access to FBI Facilities	
Vendor Address:		
■ Manufacturer	■ Hardware Software □ Maintenance	
Vendor Name:		b71
Vendor Address:		
☐ Contractor Providing Classified	Services ☐ DD Form 254 Required	
Vendor Name:		
Vendor Address:		
Pi	KOLDING TAKSER KANGESTINI FORMATII ONI	
☐ FISMA System ■ Critical Ass	et System □ Telecommunications □ Audiovisual	
Products being procured (list the specific hardware / software / services in detail)	Train the Trainer Class for	
What entity will be purchasing and using the product (Location, Division, Section, Unit, and	Operational Technology Division, Traditional Technology Section, Video Surveillance Unit, Unmanned Aerial Vehicle	
Program)?  3. Network on which product/service is to be used (i.e.	N/A	b7E
etc.)  4. Highest Classification / Security	UNCLASSIFIED .	
Requirements (i.e. Top Secret, Top		
Secret SCI, Secret, SBU, LES, etc.)	EDI DEDCONNEI	
5. Who is installing and maintaining the equipment/software (FBI personnel, vendor, other)?	FBI PERSONNEL.	
6. Will the vendor require access to classified information/systems?	NO	
	PROCUREMENT INFORMATION	
Contracting Officer Name/ Phone:		b6
FBI COTR Name/Phone: Program Manager/Technical POC:		b70
Requisition Number:	<u></u>	D/E
Purchase Order Number:		
Contract Number:		
	DOCUMENTATION ATTACHED	
☐ Key Management Personnel Listing ☐ FD-369 Requisition for Supplies an ☐ Statement of Work (SOW) — Requi	d/or Equipment red if a classified contract PRIORINY received by ASU unless specific issues affecting the priority,	
	y provided in writing by the Contracting Officer.	
Comments:		

#### **ACQUISITION SECURITY REQUEST**

Request Date: 05/10/2011	Anticipated Procurement Date: 06/10/2011	
	WENDOR INFORMATION	
☐ Reseller With Access to FBI Fa	acilities	
Vendor Name:		
Vendor Address:		
■ Manufacturer	■ Hardware Software □ Maintenance	
Vendor Name:		b7E
Vendor Address:		
☐ Contractor Providing Classified	Services	
Vendor Name:		
Vendor Address:	·	
Surviva de la Mer	RODUCT/SERVICESIINFORMATION	
☐ FISMA System ■ Critical Ass	set System □ Telecommunications □ Audiovisual	
Products being procured (list the specific hardware / software / services in detail)	Unmanned Aerial Vehicle parts and supplies	
2. What entity will be purchasing and using the product (Location, Division, Section, Unit, and Program)?	Operational Technology Division, Traditional Technology Section, Video Surveillance Unit, Unmanned Aerial Vehicle	b7E
3. Network on which product/service is to be used (i.e etc.)	N/A	٠
4. Highest Classification / Security Requirements (i.e. Top Secret, Top Secret SCI, Secret, SBU, LES, etc.)	UNCLASSIFIED	,
5. Who is installing and maintaining the equipment/software (FBI personnel, vendor, other)?	FBI PERSONNEL	
6. Will the vendor require access to classified information/systems?	NO	
	PROCUREMENTAINFORMATION	<b>L</b> C
Contracting Officer Name/ Phone:		b6 b7C
FBI COTR Name/Phone: Program Manager/Technical POC:		b7E
Requisition Number:		
Purchase Order Number:		
Contract Number:		
	DOCUMENTATION: ATTRACHED	
☐ Answers to the Acquisition Risk Qu	estions (the replacement for the SF-328)	
☐ Key Management Personnel Listing		
FD-369 Requisition for Supplies and		
☐ Statement of Work (SOW) – Requir	ed ir a classified contract	
All requests will be handled by date r	received by ASU unless specific issues affecting the priority,	
i.e. Director's Priority, are specifically	provided in writing by the Contracting Officer.	
Comments:		

# Acquisition Security Unit Checklist

Previous editions are obsolete and will not be accepted

MUST/BE'COMRILETED BY REQUESTIOR	
Request Date: 05/10/2011	
Anticipated Procurement Date:	b
Requisition #: Point of Contact:	b'
POC Phone #:	b'
Highest Classification Required for Vendor to Provide Services / Products:	
(Access to FBI systems? Access to classified information?)	
■ UNCLASSIFIED □ SECRET □ TOP SECRET/SCI	
Comments:	,
ASUIUSEONLY	
Date Received:  ASU POC:	
Date Additional Information Requested:	b b
Date Returned:	<b>D</b>
□ Classified Contract (DD 254 Required) □ Community Acquisition Risk Section (CARS) Special Security Requirement (CARS Assessment Required) □ Contracting Officer's Security Representative □ E-QIP Special Security Requirements □ DOJ Procurement Guidance for Security Systems and Data, including Personally Identifiable Information (PII) Special Security Requirements □ DOJ Consent for Warrantless Searches of DOJ Workplaces □ Personnel Security Special Security Requirements □ Source Selection Evaluation Board (SSEB) Requirements for Classified Contracts Special Security Requirements □ Contractor Financial Disclosure Requirements □ Contractor Suitability Requirements □ Contractor Suitability Requirements □ National Interest Determination	
ASUSPECIALINOTES	
□ Required if not already accomplished as part of the original contract award □ Required if connected to a-FISMA or Critical Asset System (i:e □ Required if includes procurement of IT hardware / software connected to a FISMA or Critical Asset System □ Intergovernmental procurement / reimbursement □ No actions related to security were identified in the documentation provided	b
ASU Date	
ACC ACKNOWLEDGEMENT.	
Procurement Official/COTR/Technical Representative:  ☐ I certify that those security requirements identified above by the ASU have been incorporated into the procurement documentation.  ☐ This ☐ is / ☐ is not a mission essential contract.	
Signature: Date:	
Printed Name:  ALL INFORMATION CONTAINED  HEREIN IS UNCLASSIFIED	b( b'

#### **ACQUISITION SECURITY REQUEST**

Reguest Date: 12/21/2010	Anticipated Procurement Date: ASAP	}
Treduces Date. 12/21/2016	AVIENDOR IN BORMATION	
☐ Reseller With Access to FBI Fa	cilities □ Reseller With <u>No</u> Access to FBI Facilities	
·· Vendor Name:		
Vendor Address:		
■ Manufacturer	■ Hardware □ Software □ Maintenance	
Vendor Name:		
Vendor Address:	-	
□Contractor Providing Classified	Services   DD Form 254 Required	
Vendor Name:		ь71 I
Vendor Address:		
B	KONDIUGIINSIERAVIKOEKS II NIFKORRIVAYII KONI	
☐ FISMA System ■ Critical Ass	et System □ Telecommunications □ Audiovisual	
Products being procured (list the specific hardware / software / services in detail)	Training of Unmanned Aircraft System Pilots	
2. What entity will be purchasing and using the product (Location, Division, Section, Unit, and	Operational Technology Division, Traditional Technology Section.  Video Surveillance Unit, Unmanned Aircraft Vehicle	 b71 
Program)?		
3. Network on which product/service is to be used (i.e. etc.)	N/A	
4. Highest Classification / Security	UNCLASSIFIED	
Requirements (i.e. Top Secret, Top Secret SCI, Secret, SBU, LES, etc.)		
5. Who is installing and maintaining the equipment/software (FBI personnel, vendor, other)?	FBI PERSONNEL	
6. Will the vendor require access to classified information/systems?	NO -	
	PROCUREMENT NEORWATIONS	
Contracting Officer Name/ Phone:		b6
FBI COTR Name/Phone:		b70 b71
Program Manager/Technical POC: Requisition Number:		1
Purchase Order Number:		
Contract Number:		
	IDOCUMENTIATION ATTRACHED.	
☐ Key Management Personnel Listing ■ FD-369 Requisition for Supplies an □ Statement of Work (SOW) – Requi	restions (the replacement for the SF-328) g (KMPL) d/or Equipment red if a classified contract PRIGERITY	
All requests will be handled by date in i.e. Director's Priority, are specifically Comments:	received by ASU unless specific issues affecting the priority, y provided in writing by the Contracting Officer.	
Communic.		

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED

# Acquisition Security Unit Checklist Version 3 – 10/01/2009

Previous editions are obsolete and will not be accepted

Request Date:   12/21/2010	
Anticipated Procurement Date:	
Requisition #:	b
Point of Contact:	b'
POC Phone #:	b'
Highest Classification Required for Vendor to Provide Services / Products:	
(Access to FBI systems? Access to classified information?)	
■ UNCLASSIFIED □ SECRET □ TOP SECRET □ TOP SECRET/SCI	
Comments:	
•	
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Deta Bessived: ASLI POC:	
Date Received: Date Additional Information Requested: Date Additional Information Requested:	b( b'
Date Returned:	D
□ Classified Contract (DD 254 Required) □ Community Acquisition Risk Section (CARS) Special Security Requirement (CARS Assessment Required) □ Contracting Officer's Security Representative □ E-QIP Special Security Requirements □ DOJ Procurement Guidance for Security Systems and Data, including Personally Identifiable Information (PII) Special Security Requirements □ DOJ Consent for Warrantless Searches of DOJ Workplaces □ Personnel Security Special Security Requirements □ Source Selection Evaluation Board (SSEB) Requirements for Classified Contracts Special Security Requirements	
□ Contractor Financial Disclosure Requirements □ Contractor Suitability Requirements	
□ Contractor Suitability Requirements □ National Interest Determination	
ASU SRECIAL NOTES CONTROL OF A	
□ Required if not already accomplished as part of the original contract award □ Required if connected to a FISMA or Critical Asset System (i.e □ Required if includes procurement of IT hardware / software connected to a FISMA or Critical Asset System □ Intergovernmental procurement / reimbursement □ No actions related to security were identified in the documentation provided	b'
ASU Date	
Procurement Official/COTR/Technical Representative:  ☐ I certify that those security requirements identified above by the ASU have been incorporated into the procurement documentation.  ☐ This ☐ is / ☐ is not a mission essential contract.	
Signature: Date:	
	l
Printed Name:	b'





To Contractor (Name, Address and Zip Code):  7. Ship to (Consignee and address, Zip Code):  FEDERAL FUREAU OF INVESTIGATION  ATTN:  BALLUING 2775EA  BUANTICO, VA 22135  9. Send Invoice to: (Name, Address and Zip Code):  FEDERAL RUREAU OF INVESTIGATION  ROCUREMENT SECTION  ROCUREMENT SE	1. Date of Order 2. Order No.	3. Mod. N	o. 🎉	4. Mod	. Date	5. Page No.
To Configence and address, 2/p Codd):    To Configence (Address correspondence to):   FEDERAL BUREAU OF INVESTIGATION ATTNS   BUILDING 27956A   BUNNING 27956A	05/17/2013	1.	•			
Saming Office (Address correspondence to):   Issuing Office (Address correspondence to):   BUILLING 2795BA RIAMPTICO, VA 22155     EDETAL RUREAGU OF INVESTIGATION ROOM 6823, JEF F.B.I. BLDG.   BUILLING 2795BA RUANTICO, VA 22155     Grand F.B.I. BLDG.   BUILLING 2795BA RUANTICO, VA 22155     Susiness Classification   DESTINATION   DESTINATION   DESTINATION   DESTINATION   DESTINATION   DESTINATION   NET 30 DAYS	To Contractor (Name, Address and Zip Code):	7.	Ship to (Consignee and	d address, Zi	p Code):	
Issuing Office (Address correspondence to):  EDERCAL BUREAU OF INVESTIGATION ATTN:  EDERCAL BUREAU OF INVESTIGATION ATTN:  GOOM 6823, JEF F. B. I. BLDG.  ASHINGTON, DC 20535  Business Classification  11. FO.B. Point  DESTINATION  12. Decount Terms  NET 30 DAYS  13. Schedule  Cuantity Ordered Unit (F)  CONDITIONS OF THIS ORDER BY SIGNING AND RETIRATION  ADDRESS IN BOX % 7.  *  **  **  **  **  **  **  **  **  *			attns Building	27956/	<b>3</b>	Tibation
FLEASE ACKNOWLEDGE ACCEPTANCE OF THE TERMS AND CONDITIONS OF THIS ORDER BY SIGNING ACTION (B)  PLEASE ACKNOWLEDGE ACCEPTANCE OF THE TERMS AND CONDITIONS OF THIS ORDER BY SIGNING AND RETURNING THE ENCLOSED YELLOW COPY MITHIN 10 DAYS 10 THE CALL PRYMENTS BY THE GOVERNMENT UNDER THIS ORDER STRANSFER (BFT).  **  (SIGNATURE) ALL PRYMENTS BY THE GOVERNMENT UNDER THIS ORDER SHALL PROVIDE THIS INFORMATION ON EACH INVOICE OR SHALL PROVIDE THIS INFORMATION ON EACH INVOICE SLOBE OR SHALL PROVIDE THIS INFORMATION ON EACH INVOICE SLOBE OR SHALL PROVIDE THIS INFORMATION ON EACH INVOICE OR SHALL PROVIDE THIS INFORMATION ON EACH INVOICE OR SHALL PROVIDE THIS OR SHALL PROVIDE THIS INFORMATION ON EACH INVOICE SLOBE OR SHALL PROVIDE THIS INFORMATION ON EACH INVOICE OR SHALL PROVIDE THIS INFORMATION ON EACH INVOICE SLOBE OR SHALL PROVIDE THIS INFORMATION ON EACH INVOICE OR SHALL PROVIDE THIS INFORMATION ON EACH INVOICE SLOBE OR SHALL PROVIDE THIS INFORMATION OR SHALL PROVIDE THIS INFORMATION OR SHALL PROVIDE THE SALL PROVIDE THE SALL PROVIDE THE SLOBE OF SHALL PROVIDE THE SALL PROVIDE THE SALL PROVI						
ODE GEZS, JEF F.B.I. BLDS.  ASSHINGTON, DC 2055  BUSINESS Classification  11. F.O.B. Point DESTINATION  12. Discount Terms NET 30 DAYS  13. Schodule  Ountity Ordered Unit (b) Unit Price (b) (c) (c) (c) (d) (d) (d) (e) (e) (e) (e) (e) (e) (e) (e) (e) (e	,		•	•		ግሙ ነውን ልግዛ ለትን ማስኛን ነውን ውስር የነኔ ው
PLEASE ACKNOWLEDGE ACCEPTANCE OF THE TERMS AND CONDITIONS OF THIS ORDER BY SIGNING THE ENCLOSED YELLOW COPY WITHIN 10 DAYS TO THE ADDRESS IN BOX # 7.  **  **  **  **  **  **  **  **  **	ROCUREMENT SECTION SOOM 6823, JEF F.B.I. BL		attn: Building	2795084	à	a Coppa a Coppa
PLEASE ACKNOWLEDGE ACCEPTANCE OF THE TERMS AND CONDITIONS OF THIS ORDER BY SIGNING THE ENCLOSED YELLOW COPY WITHIN 10 DAYS TO THE ADDRESS IN BOX & 7.  *  **  **  (SIGNATURE)  ALL PAYMENTS BY THE GOVERNMENT UNDER THIS ORDER SHALL BE MADE BY ELECTRONIC FUNDS TRANSFER (EFT). THE VENDOR SHALL PROVIDE THIS INFORMATION ON EACH INVOICE OR SUBMIT SF-3881 FORM TO: FBI, COMMERCIAL PAYMENTS UNIT RM. 1987, J. EDGAR HOOVET BLDG  4. Type of Order  A. Prochase- Flesse furnish the following under the terms, and conditions of the above-numbered contract.  4. Type of Order  A. Prochase- Flesse furnish the following under the terms, and conditions of the above-numbered contract.  5. See Instructions on Reverse  16. United States of America By (Signature)  17. The Certificated.  See Instructions on Reverse	). Business Classification	11. F.O.B. Point		12. Dis	count Terms	
PLEASE ACKNOWLEDGE ACCEPTANCE OF THE TERMS A) B) CONDITIONS OF THIS DEDER BY SIGNINE THE ENCLOSED YELLOW COPY WITHIN 10 DAYS TO THE ADDRESS IN BOX % 7.  % 24  (SIGNATURE) ALL PAYMENTS BY THE GOVERNMENT UNDER THIS DETER SHALL BE MADE BY ELECTRONIC FUNDS TRANSFER (EFT). THE VENDOR SHALL PROVIDE THIS INFORMATION ON EACH INVOICE OR SUBMIT SF-3881 FORM TO: FEI, COPPERCIAL PAYMENTS UNDIT RM. 1987, J. EDGAR KOOVER BLDS PSS PEAMED LVANIAGE INSURED.  4. Type of Order  A. Proprehase - Rease funds the following moder the turns, and conditions of the above-numbered contract.  B. Delivery - This delivery order assigned instructions concended to this cortex, the above quotation under if indicated, and the attached sheets, if any, including delivery and conditions of the above-numbered contract.  16. United States of America By (Signature)  17. The Certain Contract Purchase Order Information:  18. United States of America By (Signature)		DESTINATION			NET 30 D	ays
PLEASE ACKNOWLEDGE ACCEPTANCE OF THE TERMS AND CONDITIONS OF THIS ORDER BY SIGNING AND RETURNING THE ENGLOSED YELLOW COPY WITHIN 10 DAYS TO THE ADDRESS IN BOX # 7  **  **  **  **  **  **  **  **  **			iule			
CONDITIONS OF THIS ORDER BY SIGNING AND RETURNING THE ENCLOSED YELLOW COPY WITHIN 10 DAYS TO THE ADDRESS IN BOX # 7.  #   (SIGNATURE) ALL PRYMENTS BY THE GOVERNMENT UNDER THIS ORDER SHALL BE MADE BY ELECTRONIC FUNDS TRANSFER (EFT). THE VENDOR SHALL PROVIDE THIS INFORMATION ON EACH INVOICE OR SUBMIT SF—3881 FORM TO: FPI, COMMERCIAL PAYMENTS UNIT RM. 1987, J. EDGAR   DOVER BLDS TO A Purchase-Please furnish the following under the terms, and conditions specified on both sides of this order, the above quotation umber if indicated, and the attached sheets, if any, including delivery  Point of Contact - Purchase Order Information:  16. United States of America By (Signature)  17. New Contact	ne No. Supplies or Services (B)		Quantity Ordered (C)			Amount (F)
CONDITIONS OF THIS ORDER BY SIGNING AND RETURNING THE ENCLOSED YELLOW COPY WITHIN 10 DAYS TO THE ADDRESS IN BOX # 7.  #   (SIGNATURE) ALL PAYMENTS BY THE GOVERNMENT UNDER THIS ORDER SHALL BE MADE BY ELECTRONIC FUNDS TRANSFER (EFT). THE VENDOR SHALL PROVIDE THIS INFORMATION ON EACH INVOICE OR SUBMIT SF-3881 FORM TO: FPI, COMMERCIAL PAYMENTS UNIT RM. 1987, J. EDGAR DOVET RLDG TA Purchase Please furnish the following under the terms, and onditions specified on both sides of this order, the above quotation unber if indicated, and the attached sheets, if any, including delivery  oint of Contact - Purchase Order Information:  16. United States of America By (Signature)  17. New Contact  18. Delivery - This delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.  See Instructions on Reverse						
(SIGNATURE) ALL PROVIDE THE GOVERNMENT LINDER THIS ORDER SHALL BE MADE BY ELECTRONIC FUNDS TRANSFUR (EFT). THE VENDOR SHALL PROVIDE THIS INFORMATION ON EACH INVOICE OR SHALL PROVIDE THIS INFORMATION ON EACH INVOICE OR SHALL PROVIDE THIS INFORMATION ON EACH INVOICE OR FILL COMMERCIAL PAYMENTS  W  4. Type of Order  1. A. Purchase - Please furnish the following under the terms, and onditions specified on both sides of this order, the above quotation unber if indicated, and the attached sheets, if any, including delivery is indicated.  15. Grand Total  Total  16. United States of America By (Signature)  17. New Control	PLEASE ACKNOWLEDGE	ACCEPTANCE OF T	LE TERMS A	(I)	·	
(SIBNATURE)  ALL PAYMENTS BY THE GOVERNMENT LINDER THIS ORIER SHALL  BE MADE BY ELECTRONIC FUNDS TRANSFER (EFT). THE VENDOR  SHALL PROVIDE THIS INFORMATION ON EACH INVOICE OR  SUBMIT SF-1881 FORM TO: FFI, COMMERCIAL PAYMENTS  T. EDBAR HOUVET BLOG  A. Type of Order  A. Purchase - Please furnish the following under the terms, and conditions specified on both sides of this order, the above quotation unber if indicated, and the attached sheets, if any, including delivery s indicated.  B. Delivery - This delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.  See Instructions on Reverse  To Note (Finally)	COMPITIONS OF THIS THE ENCLOSED YELLOW	ORDER BY SIGNIM COPY WITHIN 10	e and retu	OMINO	-ar-socializations and ordered and	
ALL PROVIDE THE GOVERNMENT LINDER THIS ORDER SHALL  BE MADE BY ELECTRONIC FUNDS TRANSFIR (EFT). THE VENDOR  SHALL PROVIDE THIS INFORMATION ON EACH INVOICE OR  RM. 1787, J. EDBAR HOOVET BLDS  POST FEMNES L.VANIA AVENUE,  A. Purchase - Please furnish the following under the terms, and conditions specified on both sides of this order, the above quotation umber if indicated, and the attached sheets, if any, including delivery indicated only of this form and is issued subject to the terms and conditions of the above-numbered contract.  Grand Total  A. Purchase - Please furnish the following under the terms, and conditions of the above-numbered contract.  Grand Total  15. Grand Total  A. Name (First)  See Instructions on Reverse  Foint of Contact - Purchase Order Information:	COMPITIONS OF THIS THE ENCLOSED YELLOW ADDRESS IN BOX # 7.	ORDER BY SIGNIM COPY WITHIN 10	e and retu	OMINO	· ·	
A. Purchase - Please furnish the following under the terms, and conditions specified on both sides of this order, the above quotation umber if indicated, and the attached sheets, if any, including delivery is indicated.  B. Delivery - This delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.  Grand Total  See Instructions on Reverse  Point of Contact - Purchase Order Information:  16. United States of America By (Signature)	COMPITIONS OF THIS THE ENGLOSED YELLOW ADDRESS IN BOX # 7.	ORDER BY SIGNIM COPY WITHIN 10	e and retu	OMINO	1	
Total Total Total Total Total  Total	COMPITIONS OF THIS THE ENCLOSED YELLOW ADDRESS IN BOX # 7.  *  *  (SIGNATURE) ALL PAYMENTS BY THE BE MADE BY ELECTROM SHALL PROVIDE THIS	ORDER BY SIGNIM COPY WITHIN 10  GOVERNMENT UND IC FUNDS TRANSFI INFORMATION ON I TO: FDI, COMM RM. 1987,	R THIS ORI CAYS TO THE R THIS ORI CR (EFT). CACH INVOIS FRCIAL PAYS J. EDGAR S	MIMO E ER SH THE ( E OR ENTS BOOVER	DATE) ALL ENDOR UNIT ELDO	
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		P	urchase Order	r for Su	pplies or Servi	ices	······································		
1. Date of Or	der	2. Order No.		3. Mod. No.	,	4. Moc	I. Date		5. Page No.
0	5/17/2011								
6. To Contrac	ctor (Name, Address an	d Zip Gode <b>j:</b>		1	FIDERAL IN GTIM: ENTLY:	JREAU 27750	A III	VEST	IGATION
8. Issuing Off	lice (Address correspon	dence to):		9. S	send Invoice to: (Nam	ie, Address	and Zip Code	):	
PROCURI	L Bureau of Ement Secti 823, Jef F. Eton, DC :	ION .B.I. BL			FEDERAL BI ATTW: BUILDING 2 GUANTICO,	279:3191	<b>3</b>	vest:	Koetion
10. Business	Classification		11. F.O.B. Point .	1		12. Dis	count Terms		
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Conditions speci	Order  se - Please furnish the follow illed on both sides of this or ed, and the attached sheets	rder, the above quota	tion tained on this side of	only of this for	rder Is subject to instructior n and is issued subject to t bered contract.		Grand Total	7	ructions on Reverse
Point of Cont	act - Purchase Order I	nformation:		16.	United States of Ame By (Signature)	erica			
	ntact - Invoice Pavmen	t Status:		17.	Name (Typed)			X	XXXXXXXX
Commercial :	Payments Unit -			.   .	Title: Contracting Offic	cer			





1. Date			Purchase Orde	er for Supplies or	Services		
	of Order	2. Order No.	-	3. Mod. No.	4. Mod. [	Date	5. Page No.
6. To Co	OS/17/2011 ntractor (Name, Address	and Zip Code		7. Ship to (Consig	nee and address, Zip	Code):	T k
	,	,		Federa Attn: [ Buildi		F INVESTIG	•
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0. Busii	ness Classification		11. F.O.B. Point DESTINAT	IOM		ount Terms WET 30 DAYS	
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ine No. (A)	Supplies or (B)	Services		Quantity Ord	ered Unit	Unit Price (E)	Amount (F)
		IN REGIST	RATION UNI	ed in the cor II. Final Pay	MEN'.		
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				To a mark the second of the se	· · · · · · · · · · · · · · · · · · ·	·	
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A. Pu Conditions number if i as indicate	e of Orcier  urchase - Please furnish the for specified on both sides of thi indicated, and the attached shr	llowing under the terms s order, the above quo sets, if any, including de	, and ∐ B. Delivery	- This delivery order is subject to i	nstructions con-	Grand Fotal	
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## U.S. Department of Justice



## Federal Bureau of Investigation

. Date of Orde	· · · · · · · · · · · · · · · · · · ·	2. Order No.		3. Mod. No.		4. Mod. Date		5. Page No.
	28/2011		`					1
	(Name Address at	nd Zin Code):		FI A	pto (Consignee and EDERAL BUI TTN:	REAU OF IN 7958A	VESTIG.	ATION
ssuing Office DERAL	ent secti 9. jep f.	' INVESTIC	1	9. Ser F1 A1	nd Invoice to: (Nam	ne, Address and Zip Co REAU OF IN		ATION
Business Cla	assification		11. F.O.B. Point DESTINAT			12. Discount Ter	ms O DAYS	
		·	11)	13. Schedule				*
ie No. A)	Supplies of S (B)	ervices	U 7	' '	Quantity Ordered (C)		it Price (E)	Amount (F)
onditions specifie umber if indicated	Please furnish the follo	wing under the terms, a order, the above quotat ts, if any, including deliv	ion tained on this	ery - This delivery ord side only of this form s of the above-numbe	ler is subject to instructio and is issued subject to ered contract.	ons con- the terms	×××	XXXXXXX
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A. Purchase - onditions specifier imber if indicated, indicated.	Please furnish the follo	order, the above quotat ts, if any, including deliv	ion tained on this	side only of this form s of the above-number	and is issued subject to	ons conthe terms Grand Total	7	
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	r for Supplies or Servi	1003	
Date of Order 2. Order No	3. Mod. No.	4. Mod, Date	5. Page No.
and which and the second and the sec	9. Send Invoice to: (Nam FEDERAL BUI ATTN: BUILDING 2	REALL OF THVE 7958A VA 22135  THE REALL OF THVE 7958A	
ASHINGTON, DC 20535	OUANTICO,		
D. Büşiness Classification 11. F.O.B. Point DESTINATI	ON	12. Discount Terms	DAYS
	13. Schedule		
ne No. Supplies of Services (A) (B)	Quantity Ordered (C)	Unit Unit Prid (D) (E)	[. (F).
/			A A Company
14. Type of Ordér		15.	
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Date of Order 06/28/2011	2. Order No.		3. Mod. No.	4. Mod.	Date	5, Page No.
To Contractor (Name, Address and			7. Ship to (Consignee ar FEDERAL BU ATTN; BUILDING 2 QUANTICO,	:7958A VA 22	135	IGATION
Issuing Office (Address correspond EDERAL BUREAU OF ROCUREMENT SECTION FOR 6823, JEF F. 1 SHINGTON, DC 20	investi( On		9. Send Invoice to: (Natification of PEDERAL BUTTINE 2 BUILDING 2 QUANTICO,	!REAU 0 !7958#/	FINVEST	IGATION
. Business Classification		11. F.O.B. Point DESTINATIO	NC		ount Terms ET 30 DA	YS
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ne No. Supplies or Se A) (B)	rvices	, ,	Quantity Ordered (C)	Unit (D)	Unit Price (E)	Amount (F)
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A. Purchase - Please furnish the follow anditions specified on both sides of this or mber if indicated, and the attached sheets,	ring under the terms, a	ion tained on this side o	This delivery order is subject to instructionly of this form and is issued subject to be above-numbered contract.	ons con-	Grand Total	KXXXXXXXXX structions on Revers
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A. Purchase - Please furnish the follow nditions specified on both sides of this or mber if indicated, and the attached sheets, indicated.	ing under the terms, a rder, the above quotat , if any, including deliv nformation:	ion tained on this side o	only of this form and is issued subject to be above-numbered contract.	ons con- o the terms	Grand Total See Ins	





74**		Р	urchase Order	for Supplies or Serv	ices		
1. Date of Orde	7 28/2011	2. Order No.	3.	Mod. No.	4. Mod. I	Date	5. Page No.
6. To Contracto	r (Name, Address a	nd Zip Code):		7. Ship to (Consignee and FEDERAL BU ATTN: BUILDING 2 GUANTICO,	REAU 01 7958A	f investi	GATION
FEDERAL PROCUREM ROOM 682	Address correspondence of the correspondence	F INVESTI ION .B.I. BLD		9. Send invoice to: (Nam FEDERAL BU ATTN: BUILDING 2 GUANTICO,	REAU 0) 7958A/	f investi	GATION
10. Business Cl	assification	,	11. F.O.B. Point DESTINATIO	N		ount Terms ET 30 DAY	S
	:		1;	3. Schedule			
Line No. (A)	Supplies or S (B)	Services		Quantity Ordered (C)	Unit (D)	Unit Price (E)	Amount (F)
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		5	. ~~				
Conditions specifie number if indicated	ier - Please furnish the foll d on both sides of this , and the attached shee	order, the above quota	ation tained on this side on	is delivery order is subject to instruction by of this form and is issued subject to be above-numbered contract.	ons con-	Grand XX	XXXXXXXX
as indicated.  Point of Contac	et - Purchase Order	Information:		16. United States of Am	nerica	See Ins	tructions on Reverse
Point of Conta	iet - Invoice <u>Pavm</u>	ent Status		By (Signature)  17. Name (Typed)		K	XXXXXXXX
Commercial Pa			r.	Title: Contracting Of	flicer		





	· · · · · · · · · · · · · · · · · · ·	P	urchase Ord	er for Su	pplies or Serv	ices	-		
1. Date	of Order 06/28/2011	2. Or		3. Mod. No			i. Date	<u> </u>	 b6 _b70
8. Issuin FEDER PROCL	g Office (Address correspondant BUREAU OF IREMENT SECTIONS OF SECT	ndence to): F INVESTI CON B. I. BLD		9. :	Ship to (Consignee and FEDERAL BUILDING 2' QUANTICO, Send Involce to: (Nam FEDERAL BUILDING 2' BUILDING 2' BUILDING 2' QUANTICO,	7958A VA 2 ne, Address REAU	2195 and Zip Code): DF INVESTI	GATION	b7E
10. Busi	ness Classification		11. F.O.B. Point DESTINAT	ION			scount Terms NET 30 DAY	S	_]
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Point of	Contact - Purchase Order	Information:		16	. United States of Am By (Signature)	erica		·	
	f Contact - Invoice Payme	nt Status:	,	17	. Name (Typed)		XX	XXXXXXXXX	_  b6
· · · · · · · · · · · · · · · · · · ·					Title: Contracting Off	ficer			-b70





	Purchase Order for	Supplies or Servi	ces	
1. Date of Order 2. Order 06/28/2011	No. 3. Mo	d. No.	4. Mod. Date	5. Page No.
6. To Contractor (Name. Address and Zio Gode)  8. Issuing Office (Address correspondence to): FEDERAL BUREAU OF INVE		ATTN: BUILDING 27 QUANTICO, \(\frac{1}{2}\)	REAU OF INVEST 7958A VA 22135	
PROCUREMENT SECTION ROOM 6829, JEF F.B.I. WASHINGTON, DC 20535	BLDG.	ATTN: BUILDING 27 GUANTICO, \		
10. Business Classification	11. F.O.B. Point DESTINATION		12. Discount Terms NET 30 DA	YS
	13. S	chedule		
Line No. Supplies or Services (B)	-	Quantity Ordered (C)	Unit Unit Price (D) (E)	Amount (F)
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14. Type of Order  A. Purchase - Please furnish the following under the Conditions specified on both sides of this order, the abo number if indicated, and the attached sheets, if any, includes indicated.	ve quotation tained on this side only of	livery order is subject to instruction this form and is issued subject to Il ve-numbered contract.	he terms Total	хххххххххх
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Point of Contact - Purchase Order Information	:	16. United States of Ame By (Signature)	erica	
Point of Contact - Invoice Payment Status:	7	17. Name (Typed)	7	CXXXXXXXXXX
Commercial Payments Unit		Title: Contracting Office	cer	





		ırchase Order fö	Cupplies of Gerti	ces	·····	
1. Date of Order 05/28/2011	2. Order No.	3. Mo	od. No.	4. Mod. Date	-, <u>-</u>	5. Page No.
6 To Contractor (Name Address	and 7in Code):		7. Ship to (Consignee and FEDERAL BUI ATTN: BUILDING 27 QUANTICO, 1	REAU OF I 1958A	NVESTIGA	TION
8. Issuing Office (Address corresp FEDERAL BUREAU C PROCUREMENT SECT ROOM 6823, JEF F VASHINGTON, DC	rion 7. B. I. BLDG	•	9. Send Invoice to: (Nam FEDERAL BUI ATTN: BUILDING 27 GUANTICO, \	7958A		TION
10. Business Classification		11. F.O.B. Point DESTINATION		12. Discount To	BO DAYS	
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Line No. Supplies or (A) (B)	Services		. Quantity Ordered (C)	Unit L (D)	Init Price (E)	Amount (F)
14. Type of Order  A. Purchase - Please furnish the formula conditions specified on both sides of the number if indicated, and the attached shas indicated.	is order, the above quotat	ion tained on this side only o	lelivery order is subject to instruction of this form and is issued subject to to ove-numbered contract.		7	XXXXXXX tions on Reverse
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#### U.S. Department of Justice

Federal Bureau of Investigation



		Purchase Order for S				
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	47. 0.40	7	Ship to (Consignee and FEDERAL HILL ATTN: BUILDING 2 GUANTICO,	PEAN OF IN 7958A	VESTIGA	TION
Issuing Office (Address of IDERAL BUREAR COUREMENT SOOM 6823, JEANINGTON, D	u of invest ection f f.b.i. bl	IGATION	Send Invoice to: (Nam FEDERAL BU ATTN: BUILDING 2 GUANTICO,	REAU OF IN 7958A	<sup>de):</sup> VESTIGA	TION
Business Classification		11. F.O.B. Point DESTINATION		12. Discount Terr	ns O DAYS	,
<u> </u>		13. Sch	edule			
e No. Supp A)	lies or Services (B)		Quantity Ordered (C)		t Price (E)	Amount (F)
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***			*****	<b>不好的故事,你你的</b>		
***			******	<b>不好的故事,你你的</b>		
****			******	<b>本州传教教·张桥</b>		
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Date of Order	2. Order No.	<u> </u>	3. Mod. No.	4. N	lod. Date	5. Page No.
To Contractor (Name, Address and	i Zip Codθ):		FERENCE POLICE VILLE OF	signee and address	1 136 150 to 15	
Issuing Office (Address correspond FOR 1994 DUFFE AU CAP FOR UPPE MEINT SECOTT FOR ACCES, JEH F. ASHINGTUN, D. C.	LINGSTO CH B. L. JA D		\$ (.3.0 for 86 f 147 ; 14 f 1 f 1 ;	त्र विक्रमं हा		1 Care 1 d.C. 14
. Business Classification		11. F.O.B. Point	3171	12.	Discount Terms	· · · · · · · · · · · · · · · · · · ·
	×		13. Schedule			
ne No. Supplies or Ser A) (B)	rvices		Quantity C (C)	Ordered Unit	Unit Price (E)	Amount (F)
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	Purchase Order for S	**** ** * * * * * * * * * * * * * * *		
Date of Order 2. Order	'3.″Mod.	No.	4: Mod. Date	5. Page No.
To Contractor (Name, Address and Zio Code):		N'Ship'to (Consignee and PEDERAL TAL ATTNA EVILLING 2 QUANTICO,	<u>IREAU OF IN</u> VESTI 27958A	IGATION
Issuing Office (Address correspondence to): EDERAL BUREAU OF INVEST FOOUREMENT SECTION DOM 6823, JEN F.B.I. IA. ASMINGTON, D. C. 20055	DO	Send Involce to: (Name of EDETAL EL ATTN: EDITLOING 2 GUANTICO,	ie, Address and Zip Code): INVESTI 27958A VA 22135	COATION
). Business Classification.	HI. F.O.B. POINT DESTINATION	3	12. Discount Terms NET 30 DAY	
ine No. Supplies or Services (A) (B)	13. Sch	Quantity Ordered	Unit Unit Price (D) (E)	Amount (F)
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Date of Order	3 Mod No.	4. Mod. Date	5. Page No.
000/11/2010			2
T TO SERVICE MEAN TO HER SERVICE OF THE SERVICE OF	ANICE SHITTA TOLITUS	ignee and address, Zip Code):  WE TRIMEDIT THE TRUESTIC  NO 27958A  DO, VA 22135	MOLTAE
S. Issuing Office (Address correspondence to):	9. Send Involced	to: (Name, Address and Zip Code):	BATION
PROCEREMENT SECRETION	ATTN:	- دولان ا	······································
room aggs, and fig. 1. Alde washingtong b. c. gover		NG 27958A CO, VA 22135	
10. Business/Classification.	FOR POINT TON	12. Discount Terms	<b>3</b>
	13/ Schedule		
Line No. Supplies of Services (B)	Quantity Or (C)	rdered Unit Unit Price (D) (E)	Amount (F)
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		15.	
A. Purchase - Please furnish the following under the terms, and	B: Delivery - This delivery order is subject to	instructions con-	
A. Purchase - Please (umish the following under the terms, and conditions specified on both sides of this order, the above quotation, number it indicated; and the attached sheets; it any, including delivery as indicated.	Delivery - This delivery order is subject to talined on this side only of this formand is issued and conditions of the above humbered contract.	subject to the terms Grand Total	actions on Reverse
Conditions specified on both sides of this order the above quotation, number if Indicated, and the attached sheets if any, including delivery as indicated.	falmed on this side only of this form and is issued and conditions of the above numbered contract.	subject to the terms Grand Total	actions on Reverse
A. Purchase - Please (umish the following under the terms, and conditions specified on both sides of this order, the above quotation, number it indicated; and the attached sheets; it any, including delivery as indicated.	tlâlned on this side only of this form and is issued and conditions of the above numbered contract.	subject to the terms Grand Total	octions on Reverse

#### **Acquisition Security Unit Checklist**

Version 3 – 10/01/2009

Previous editions are obsolete and will not be accepted

MUST BE COMPLETED BY REQUESTION:	
Request Date:   12/15/2010   Anticipated Procurement Date:	
Requisition #:	<b>b</b> 6
Point of Contact:	b7C
POC Phone #:	b7E
Highest Classification Required for Vendor to Provide Services / Products:	
(Access to FBI systems? Access to classified information?)	
■ UNCLASSIFIED □ SECRET □ TOP SECRET □ TOP SECRET/SCI	
Comments:	
ASULUSE ONLY ASULUSE ONLY	
Date Received:   ASU POC:   Date Additional Information Requested:   Date Returned:	ь6 ь7с
□ Classified Contract (DD 254 Required) □ Community Acquisition Risk Section (CARS) Special Security Requirement (CARS Assessment Required) □ Contracting Officer's Security Representative □ E-QIP Special Security Requirements □ DOJ Procurement Guidance for Security Systems and Data; including Personally Identifiable Information (PII) Special Security Requirements □ DOJ Consent for Warrantless Searches of DOJ Workplaces □ Personnel Security Special Security Requirements □ Source Selection Evaluation Board (SSEB) Requirements for Classified Contracts Special Security Requirements □ Contractor Financial Disclosure Requirements □ Contractor Suitability Requirements □ Contractor Suitability Requirements □ National Interest Determination	
ASUISPECIAL (NOTES	
□ Required if not already accomplished as part of the original contract award □ Required if connected to a FISMA or Critical Asset System (i.e □ Required if includes procurement of IT hardware / software connected to a FISMA or Critical Asset System □ Intergovernmental procurement / reimbursement □ No actions related to security were identified in the documentation provided	7E
·	
ASU Date  ASU Date  ACKNOWLEDGEMENTS AND ACKNOWLEDGEMENTS	
Procurement Official/COTR/Technical Representative:  ☐ I certify that those security requirements identified above by the ASU have been incorporated into the procurement documentation.  ☐ This ☐ is / ☐ is not a mission essential contract.	-
Signature: Date: be	•
Printed Name:  ALL INFORMATION CONTAINED	

DATE 11-26-2013 BY NSICG F54M93K42

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 11-26-2013 BY NSICG F54M93K42

#### **ACQUISITION SECURITY REQUEST**

Request Date: 12/14/2010	Anticipated Procurement Date: ASAP	
	WENDOR INFORMATION:	
☐ Reseller With Access to FBI Fa	cilities   Reseller With No Access to FBI Facilities	
Vendor Name:		
Vendor Address:		
☐ Manufacturer	☐ Hardware ☐ Software ☐ Maintenance	
Vendor Name:		
Vendor Address:		b7E
☐Contractor Providing Classified	Services ☐ DD Form 254 Required	
Vendor Name:	, , , , , , , , , , , , , , , , , , ,	
Vendor Address:		
AL PI	MONDARIAN MERINARES MINITERATIVA TILIONI	
☐ FISMA System ■ Critical Ass	set System  □ Telecommunications  □ Audiovisual	
Products being procured (list the specific hardware / software / services in detail)		
2. What entity will be purchasing and using the product (Location, Division, Section, Unit, and Program)?	Operational Technology Division, Traditional Technology Section, Video Surveillance Unit, UAV	
3. Network on which product/service is to be used (i.e etc.)	N/A	b7E
4. Highest Classification / Security Requirements (i.e. Top Secret, Top Secret SCI, Secret, SBU, LES, etc.)	UNCLASSIFIED	
5. Who is installing and maintaining the equipment/software (FBI personnel, vendor, other)?	FBI PERSONNEL	
6. Will the vendor require access to classified information/systems?	NO	
	PROCURIENIMINEORIMATION	
Contracting Officer Name/ Phone:		
FBI COTR Name/Phone:	I , , , , , , , , , , , , , , , , , , ,	b6
Program Manager/Technical POC:		b7C b7E
Requisition Number:		ند ، ب
Purchase Order Number:		
Contract Number:		
	DOCUMENTATION ATTRACHED	
☐ Hanswers to the Acquisition Risk Qu ☐ Key Management Personnel Listing	estions (the replacement for the SF-328)	
FD-369 Requisition for Supplies an		
☐ Statement of Work (SOW) – Require		
The state of the s	PRIORITY AND	
All requests will be handled by date r	eceived by ASU unless specific issues affecting the priority,	
i.e. Director's Priority, are specifically	provided in writing by the Contracting Officer.	
Comments:		
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	Final	Review	•		]												
	Comm	it/Cop	y/File	<u>e</u>	<u>.</u>			0/9/09	•								•
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										<u> </u>	•				Acquis	ifions	b6
		Acquisi						GOVBINGO MUZVL <i>TA</i> XI				WHIE	NFI				b7С
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	OPERATIONAL TIEGHNOLOS (DIVISION (OTD))	
	TEREOUISTION (FD-369)	
	LIVICOVERSHEET VILLE	
REQUIRED 1. X	REQUIRED DOCUMENTATION  X CAR Certification Forms  X Statement of Need (Required for Requisitions \$100,000 and Under)  EC (Required for Requisitions Over \$100,000)	
	Acquisition Plan FD-911 (Required for Requisitions Over \$5,000,000)	
	Market Research or Sole Source Justification  Additional Requirements for IT Acquisitions Only  COTS Approval (For IT Non-Baseline Acquisitions)  CIO Signed IT Acquisition Form (For Acquisitions Above \$25,000)	
REQUIRED 2. X	UNIT CHIEF APPROVAL  UD  initial	b6
3. x	TMSU - Contract Review-(CAO) / Project Review (PMO)  If the answer to either question is YES, requisition must be sent to TMSU:	ь70
	Is this request funding a Project?  Is this request funding a Service Contract?  Yes No	
4.	OVER \$100,000 - OTD SECTION CHIEF APPROVAL	
5.	OVER \$250,000 - DEPUTY ASSISTANT DIRECTOR APPROVAL Patrick B. Cook initial	
6.	OVER \$1,000,000 - ASSISTANT DIRECTOR APPROVAL  Marcus C. Thomas initial	
7.	REQUISITION WITH ECs ATTACHED:  for uploading initial  OR - alternate initial	b6
REQUIRED 8. X	STRATEGIC RESOURCES UNIT (SRU) - FUNDING APPROVAL AND ROUTE TO CONTRACTING	b7C
	DTP: All Accounts initial	
	TFS&S: Services Training initial	
	TFS&S: Equipment, Supplies Initial	
	Cyber Funding TRIAD initial	

Version 2 – 08/28/08
Previous versions are obsolete.

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 11-26-2013 BY NSICG F54M93K42

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b7E

THE STREET WAS A S	SMRI ENEDIEY REQUESTION
Request Date:	7/16/09
Anticipated Procurement Date:	10/1/09
Requisition #:	
Point Of Contact: POC Phone #:	
Comments:	
Comments.	
	·
	•
HICHESTICEASSIFICATION REC	OUIRED FOR VENDOR TO PROMIDE SERVICES (PRODUCTS) /stems://example.com/stems://example.
☑ UNCLASSIFIED □	SECRET ☐ TOP SECRET ☐ TOP SECRET/SCI
Date Received: Date Additional Information Requested: Date Returned:	ASUJUSE ONLY  ASU POC:
<ul> <li>Information (PII) Special Security Requi</li> <li>□ DOJ Consent for Warrantless Search</li> <li>□ Community Acquisition Risk Section</li> <li>Required)</li> <li>□ Personnel Security Special Security In Personnel Security In Personnel Security Special Security In Personnel Security In Personnel Security In Personnel Security In Personnel Security In Internet /li></ul>	sentative s urity Systems and Data, including Personally Identifiable irements nes of DOJ Workplaces (CARS) Special Security Requirement (CARS Assessment
☐ Required if not already accomplished ☐ Required if connected to a FISMA or ☐ Intergovernmental procurement ☐ No actions related to security were identified in the control of the contr	Critical Asset System (i.el
All requests will be handled by date rece Director's Priority, are specifically provide	eived by ASU unless specific issues affecting the priority, i.e.
	ACKNOWLEDGEMENT
AS	U Date

Request Date: 7/16/09	Anticipated Procurement Date: 10/1/09	
	VENDOR INFORMATION OF THE SHIP	. •
☐ Reseller With Access to FBI Fa	cilities   Reseller With No Access to FBI Facilities	
Vendor Name:	·	
Vendor Address:		
☐ Manufacturer	☐ Hardware ☐ Software ☐ Maintenance	
Vendor Name:		
Vendor Address:	·	
☐ Contractor Providing Classified	d Services	
Vendor Name:		b7E
Vendor Address:	A SAME AND	
HI WAR BEEN BEEN BEEN BEEN BEEN BEEN BEEN BEE	RODUCT/SERVICES INFORMATION	
☐ FISMA System ☐ Critical Ass	set System     Telecommunications   Audiovisual	
1. Products being procured (list the		b7E
specific hardware / software /	the contract of the contract o	
services in detail)	OTD/TDO/TDU	
2. What entity will be purchasing and using the product (Location,	OTD/TPS/TRU	
Division, Section, Unit, and		
Program)?		
3. Network on which product/service	Na ·	
is to be used (i.e		
etc.)		
<ul> <li>-4Highest-Classification-/-Security—</li> <li>Requirements (i.e. Top Secret, Top Secret SCI, Secret, SBU, LES, etc.)</li> </ul>	-Na	
5. Who is installing and maintaining	Na .	•
the equipment/software (FBI		•
personnel, vendor, other)?		
6. Will the vendor require access to	No	
classified information/systems?	·	
	PROCUREMENTAINFORMATION AND A SAME	
Contracting Officer Name/ Phone:		b6
FBI COTR Name/Phone:		b7C
Program Manager/Technical POC:		b7E
Requisition Number:		
Purchase Order Number:		
Contract Number:		
	DOGUMENTATION ATTACHED WAS A STATE OF THE ST	
☐ Answers to the Acquisition Risk Qu	estions (the replacement for the SF-328)	
☐ Key Management Personnel Listing	(KMPL)	
☐ FD-369 Requisition for Supplies and	d/or Equipment	
☐ Statement of Work (SOW) - Requir	ed it a classified contract	
	PRIORINA ASIL upless appoints increase affecting the priority	
All requests will be handled by date r	eceived by ASU unless specific issues affecting the priority, provided in writing by the Contracting Officer.	
Comments:	Provided in arrend by the contracting contract	
oommonia.	ALL INFORMATION CONTAINED	
	HEREIN IS UNCLASSIFIED DATE 11-26-2013 BY NSICG F54M93K4	12



#### U.S. Department of Justice

Federal Bureau of Investigation



Date of Order	2. Order No.		3. Mod. No.		4. Mod. I	Date	5. Page No.
O8/01/201			2				1
i. To Contractor (Name, Addre			F	TTN:	REAU O	Code): F INVESTIG	ATION
		,		UILDĪNG 21 UANTICO, 1		135	
B. Issuing Office (Address con FEDERAL BUREAU PROCUREMENT SEC ROOM 6823, JEH VASHINGTON, DC	OF INVESTI CTION F.B.I. BLI		F A B	nd Invoice to: (Nam EDER AL BIU TTN: UILDING 2: UANTICO,	7958A	F_INVESTIG	ATION
10. Business Classification		11. F.O.B. Point DESTINAT	ION			ount Terms ET 30 DAYS	
			13. Schedul	e			-
Line No. Supplies	or Services			Quantity Ordered (C)	Unit (D)	Unit Price (E)	Amount (F)
ı							,
14. Type of Order  A. Purchase - Please furnish t Conditions specified on both sides	of this order, the above aud	tation tained on this s	ide only of this for	rder is subject to instructi n and is issued subject to	ons con- the terms	Grand Total	
number if indicated, and the attache as indicated.  CONTRACTOR NUM	d sheets, if any, including de	elivery and conditions	of the above-num	pered contract.		See Insti	ructions on Reverse
Point of Contact - Purchase	Order Information:		16.	United States of An	nerica	•	1
			,H				
			17.	мате ( <i>қурға)</i>			

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 11-26-2013 BY NSICG F54M93K42

#### **ACQUISITION SECURITY REQUEST**

Request Date: 05/10/2011	Anticipated Procurement Date: 06/10/2011	
	VENDORINEORMATION CONTRACTOR CONT	
☐ Reseller With Access to FBI Fa	acilities ☐ Reseller With No Access to FBI Facilities	
Vendor Name:	·	
Vendor Address:		
■ Manufacturer	■ Hardware Software □ Maintenance	
Vendor Name:		b7E
Vendor Address:	<del>.</del>	
☐ Contractor Providing Classified	Services ☐ DD Form 254 Required	
· Vendor Name:		
Vendor Address:		
rezona a de la proposición de la Pira	RODUGIT/SERVIGESIINFORMATIION:	
☐ FISMA System ■ Critical Ass	et System □ Telecommunications □ Audiovisual	
Products being procured (list the specific hardware / software / services in detail)	Unmanned Aerial Vehicle parts and supplies	
2. What entity will be purchasing and using the product (Location, Division, Section, Unit, and Program)?	Operational Technology Division, Traditional Technology Section  Video Surveillance Unit, Unmanned Aerial Vehicle	b7E
3. Network on which product/service is to be used (i.e. etc.)	N/A	
4. Highest Classification / Security Requirements (i.e. Top Secret, Top Secret SCI, Secret, SBU, LES, etc.)	UNCLASSIFIED	
5. Who is installing and maintaining the equipment/software (FBI personnel, vendor, other)?	FBI PERSONNEL	
6. Will the vendor require access to classified information/systems?	NO	
	PROCUREMENT INFORMATION	
Contracting Officer Name/ Phone:	The state of the s	
FBI COTR Name/Phone:		b6
Program Manager/Technical POC:		b7C
Requisition Number:	1	b7E
Purchase Order Number:		
. Contract Number:		
	DOCUMENTATION ATTACHED:	
☐ Key Management Personnel Listing	estions (the replacement for the SF-328)	
FD-369 Requisition for Supplies an	d/or Equipment .	
☐ Statement of Work (SOW) – Requir	ed if a classified contract	
All requests will be handled by date r	eceived by ASU unless specific issues affecting the priority,	
	provided in writing by the Contracting Officer.	
Comments:		
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HEREIN IS UNCLASSIFIED

# DATE 11-26-2013 BY NSICG F54M93K42 Acquisition Security Unit Checklist

Version 3 – 10/01/2009
Previous editions are obsolete and will not be accepted

( MUSILEE COMPLE	HEDBYREOUESTOR:
Request Date:   05/10/2011	
Anticipated Procurement Date:	
Requisition #:	be
Point of Contact:	b7
POC Phone #:	b7
Highest Classification Required for Vendor to Prov	
(Access to FBI systems? Access to classified information ■ UNCLASSIFIED □ SECRET □	
■ UNCLASSIFIED □ SECRET □ Comments:	TOP SECRET   TOP SECRET/SCI
ASW US	SEONLY
Date Received:	ASU POC:
Date Additional Information Requested:	
Date Returned:	
□ Contracting Officer's Security Representative □ E-QIP Special Security Requirements □ DOJ Procurement Guidance for Security Systems a (PII) Special Security Requirements □ DOJ Consent for Warrantless Searches of DOJ Wol □ Personnel Security Special Security Requirements □ Source Selection Evaluation Board (SSEB) Require Requirements □ Contractor Financial Disclosure Requirements □ Contractor Suitability Requirements □ National Interest Determination	rkplaces
HAVE EXCEPT TO THE PROPERTY OF	displaying the second s
☐ Required if not already accomplished as part of the ☐-Required if connected-to a-FISMA or Critical Asset S☐ Required if includes procurement of IT hardware / sc☐ Intergovernmental procurement / reimbursement ☐ No actions related to security were identified in the c	System (i.e b7 oftware connected to a FISMA or Critical Asset System
ASU	Date
Procurement Official/COTR/Technical Representation: □ I certify that those security requirements identified a procurement documentation. □ This □ is / □ is not a mission essential contract.	
Signature:	Date:
Printed Name:	b6 b7





	Purchase Order for	r Supplies or Serv	ices	•
. Date of Order 2. Order No	). 3. Mo	od. No.	4. Mod. Date	5. Page No.
07/07/2011				3
i. To Contractor (Name, Address and Zip Code):		7. Ship to (Consignee and FEDERAL EN ATTN: BUILDING 2 GUANTICO,	ireau of Invi 179188a	estigation -
3. Issuing Office (Address correspondence to): FEDERAL BUREAU OF INVESTIGATION ROCHREMENT SECTION ROCH ABZZ, JEH I.R.I. 1 WASHINGTON, DC 20535	•	9. Send Invoice to: (Nam FEDERAL BL ATTM: FAULUME 2 GREATICO,	KEAL OF INV	
10. Business Classification	11. F.O.B. Point DESTINATION		12. Discount Terms	DAYS
	13. 5	Schedule		
Line No. Supplies or Services (A) (B)		Quantity Ordered (C)	Unit Unit Pr (D) (E)	
1			<u> </u>	
14. Type of Order  ☐ A. Purchase - Please furnish the following under the t Conditions specified on both sides of this order, the above	quotation tained on this side only o	Telivery order is subject to instruction	ons conthe terms   15.   Grand   Total	XXXXXXXXXXX
number if indicated, and the attached sheets, if any, including as indicated.	and continues of the du		s	ee Instructions on Reverse
Point of Contact - Purchase Order Information:	1	16. United States of Am By (Signature)	erica	
The second secon	)	17. Name (Typed)		XXXXXXXXXX
Point of Contact - Invoice Payment Status:  Commercial Payments Unit -	· ·	Title: Contracting Of		to with his add has handle any parties and





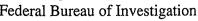
	F	Purchase Order for	Supplies or Serv	ices		
1. Date of Order	2. Order No.	3. Mo	d. No.	4. Mod	. Date	5. Page No.
07/07/2011						
5. To Contractor (Name, Address a	nd Zip Code):		7. Ship to (Consignee and FEDERAL BI ATTM: SUILDING 3 GRANTIED,	ireau Zytua	OF INVEST	COATION
7						
I. Issuing Office (Address correspondence) FEDERAL BUREAU OF ROCUREMENT SECT ROCH 6823, JEH F JASHIMSTON, DC	f invest Ion		9. Send Invoice to: (Nan FEDERAL III ATTIVE FAIL DING 2 QUANTICO,	REALI 17950A	OF INVEST	epation
0. Business Classification		11. F.O.B. Point DESTINATION	,		count Terms	<b>7</b> 8
			Schedule			
ine No. Supplies or S	ervices	13, 5	Quantity Ordered	Unit	Unit Price	Amount
(A) (B)			(C)	(D).	(E)	(F)
					,	
4. Type of Order  A. Purchase - Please furnish the folloconditions specified on both sides of this number if indicated, and the attached shee	order, the above quot	ation tained on this side only of	livery order is subject to instructio this form and is issued subject to ve-numbered contract.	ns con- the terms	Grand Total	XXXXXXXXX
as indicated.					See Ins	tructions on Reverse
Point of Contact - Purchase Order	Information:		16. United States of Am By (Signature)	erica		
Point of Contact - Invoice Payme	ent Status		17. Name (Typed)		X	(XXXXXXXXX
Commercial Payments Unit			Title: Contracting Off	ficer		





		P	urchase Order	for Supplies or Ser	rvices		
1. Date	of Order 07/07/2011	2. Order No.		. Mod. No.		. Date	5. Pagè No.
6. To Co	ntractor (Name, Address ar	nd Zip Code):		7. Ship to (Consignee a FEDERAL E ATTN:  PUILDING BUANTICO,	LIABALIS ABCYKS	OF INVESTI	DATION b
FEDER PROCE ROOM	g Office (Address correspor RAL DUKEAL) OF UREMENT SECTI 4623, JEH F LNGTON, DC 2	.B.I. BLI [ON [OVEST]		9. Send Invoice to: (N FEDERAL E ATTM: ENJILITING CHANTICO,	UPERUK AUERSS	of investi	SATIUN :
10. Busi	ness Classification		11. F.O.B. Point DESTIMATION	M	1	count Terms NET 30 DAY	3
,			1	13. Schedule			
Line No. (A)	Supplies or S (B)	ervices		Quantity Ordered (C)	Unit (D)	Unit Price (E)	Amount (F)
14. Tvp	BE MADE BY ESHALL PROVIDENT SECTION OF THIS INFO THE INVOICE SHALL BE RETA PROPER INCOUNTAIN THE INVOICE NUMBER), PRI	ELECTRONI DE THIS IN THE THINK WILL DE THINED. THE FOLLOWINGER; THE DATE; DE THE THE THE THE THE THE THE THE THE TH	C FUNDS TRY INFORMATION TO: FBI, 4 RM. 13 Y25 PM WASHIN IS NOT AVA CONSIDERED MITTED FOR IG: THE MANE CONTRACT OF ESCRIPTION OF	UNDER THIS OR ANGRER (EFT).  ON EXCH INVOLUTION THE PAYMENT TO THE	THE V CE OR THOOVER HOOVERN BOVERN NVOICE E FAN BER NUM ITEM L TICES	ENDOR  LINIT  PLI)B  NW  MENT,  AND  WLST  SER:	
A. Pu	archase - Please furnish the follows specified on both sides of this conditional that attached sheet	order, the above quota	ation tained on this side o	his delivery order is subject to instruc nly of this form and is issued subject e above-numbered contract.		Total 🔻	(XXXXXXXX
	Contact - Purchase Order	Information:		16. United States of A By (Signature)	merica	See Instr	uctions on Reverse
	f Contact - Invoice Paymer	nt Status:		17. Name (Typed)  Title: Contracting 0	Officer	XX	XXXXXXXX 1







i. Date of Order	2. Order No.		3. Mod. No.		4. Mod: [	Date	5. Page	
07/07/2011							.	4
To Contractor (Name, Address	and Zio Code):		<b>.</b>	thip to (Consignee and FEDERAL BI ATTM: MILL BING TO THE BILL BILL BING TO THE BING TO THE BILL BING TO THE	JREAU C	F INVEST	IGATION	
Issuing Office (Address corresp EDERAL BUREAU ( ROCUREMENT SEC) OUM 6823, JEH I ASHINGTON, DC	of invest Tion T.B.I. Bl		*	end invoice to: (Name of the Common of the C	IREAU C 27936A	FINVEST	IGATION	
). Business Classification		11. F.O.B. Poir				ount Terms		
		Destin	ATION		38	ET 30 DA	A.B	
			13. Schedu	ile	·			
ine No. Supplies or	Services			Quantity Ordered (C)	Unit (D)	Unit Price (E)	Amount (F)	
(A) (B)				(0)	(5)	(-)		<del></del>
NAME, TITLE SUBSTANTIA CONTRACT.	ING DOCU	EPHONE N MENTATION	umber an N as reg	) ANY OTHE JIRED BY T	PE PE	<b></b>		
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NAME, TITLI SUBSTANTIA CONTRACT.	AND TELS	EPHONE N MENTATION	umber an N as reg	) ANY OTHE JIRED BY T	PE PE		Andrew Constitution of the	
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NAME, TITLI SUBSTANTIA CONTRACT.	AND TELS	EPHONE N MENTATION	umber an N as reg	) ANY OTHE JIRED BY T	PE PE			
NAME, TITLE SUBSTANTIA CONTRACT.	AND TELS	EPHONE N MENTATION	umber an N as reg	) ANY OTHE JIRED BY T	PE PE			
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14. Type of Orcier  Conditions specified on both sides of th number if indicated, and the attached sh	AND TELE TING DUCUS  WASHINGTON  Illowing under the terms, sorder, the above quot	and B. Dellation tained on the	LIMBER AND AS RECO	O MAY CYTHE  ITED BY T  THE SUBJECT TO INSTRUCTION  THE SU	ons con-	5. Grand Total		
14. Type of Order  A. Purchase - Please furnish the formation indicated, and the attached sha indicated.	Illowing under the terms, s order, the above quot sets, if any, including del	and B. Dellation tained on the	livery - This delivery on is side only of this formons of the above-num	rder is subject to instruction and is issued subject to bered contract.	ons con-	5. Grand	structions on Re	everse
14. Type of Order  A. Purchase - Please furnish the to Conditions specified on both sides of the number if indicated, and the attached shas indicated.	Illowing under the terms, s order, the above quot sets, if any, including del	and B. Dellation tained on the	Ivery - This delivery on is side only of this for ons of the above-num	O MAY CYTHE  ITED BY T  THE SUBJECT TO INSTRUCTION  THE SU	ons con-	5. Grand	structions on Re	everse

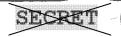
ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 11-26-2013 BY NSICG F54N93K42

#### **ACQUISITION SECURITY REQUEST**

Request Date: 04/15/2010	Anticipated Procurement Date:	
	WENDOR INFORMATION:  cilities □ Reseller With No Access to FBI Facilities	
☐ Reseller With Access to FBI Face Vendor Name:	Chitles   Reseller With NO Access to 1 Di 1 donitios	
Vendoi Name.		
Vendor Address:		
■ Manufacturer	■ Hardware □ Software □ Maintenance	-
Vendor Name:		b7E
Vendor Address:		
☐ Contractor Providing Classified	Services □ DD Form 254 Required	
Vendor Name:		
Vendor Address:		
Pi	RODUCT/SERVICES INFORMATION	
☐ FISMA System ■ Critical Ass	et System □ Telecommunications □ Audiovisual	
Products being procured (list the		
specific hardware / software / services in detail)		
2. What entity will be purchasing and using the product (Location, Division, Section, Unit, and Program)?	Operational Technology Division, Traditional Technology Section, Video Surveillance Unit, Airborne Surveillance	
3. Network on which product/service is to be used (i.e etc.)	N/A	b7E
4. Highest Classification / Security	SECRET	
Requirements (i.e. Top Secret, Top Secret SCI, Secret, SBU, LES, etc.)		
5. Who is installing and maintaining the equipment/software (FBI personnel, vendor, other)?	FBI PERSONNEL	
6. Will the vendor require access to classified information/systems?	NO .	
	PROGUREMENTAINFORMATION	
Contracting Officer Name/ Phone:		b6
FBI COTR Name/Phone:		b7C
Program Manager/Technical POC:		b7E
Requisition Number:		
Purchase Order Number:		
Contract Number:		
☐ Answers to the Acquisition Risk Qu	DOCUMENT/ATTON/ATTI/ACHED/	
☐ Key Management Personnel Listin	g (KMPL)	
FD-369 Requisition for Supplies ar	nd/or Equipment	
☐ Statement of Work (SOW) – Requi	red if a classified contract PRIORITY	
All requests will be handled by date	received by ASU unless specific issues affecting the priority,	
i.e. Director's Priority, are specificall	y provided in writing by the Contracting Officer.	
Comments:		
	·	

# Acquisition Security Unit Checklist Version 3 – 10/01/2009 Previous editions are obsolete and will not be accepted

	ISTUBE COMPLETIED BY REQUESTION	
Request Date:	04/15/2010	<b>b.</b> C
Anticipated Procurement Date:		b6 b7C
Requisition #:	·	b7E
Point of Contact:		
POC Phone #:	V. J. ( D. vide Comings / Dreductor	
	or Vendor to Provide Services / Products:	
(Access to FBI systems? Access to	SECRET □ TOP SECRET □ TOP SECRET/SCI	
Comments:	SCORET LITOR GEORGE.	
Comments.		
	ASU USE ONLY	
Date Received:	ASU POC:	
Date Additional Information Reques	ted:	b6
Date Returned:		<b>b</b> 70
☐ Classified Contract (DD 254 Req	uired)	
	ion (CARS) Special Security Requirement (CARS Assessment Required)	
☐ Contracting Officer's Security Re		
☐ E-QIP Special Security Requirem	ents	
	Security Systems and Data, including Personally Identifiable Information	
(PII) Special Security Requirements		
DOJ Consent for Warrantless Se	arches of DOJ vvorkplaces	
☐ Personnel Security Special Secu	rd (SSEB) Requirements for Classified Contracts Special Security	
Requirements	id (OOLD) (Veduitellicities for Oldosillion Continuote Operation Continuote	
☐ Contractor Financial Disclosure F	Requirements	
☐ Contractor Suitability Requirement		
☐ National Interest Determination		
	ASU SPECIAL NOTES	
	shed as part of the original co <u>ptract award</u>	
☐ Required if connected to a FISM.	A or Critical Asset System (i.e	b7E
☐ Required if includes procuremen	t of IT hardware / software connected to a FISMA or Critical Asset System	
☐ Intergovernmental procurement /	reimbursement	
☐ No actions related to security we	re identified in the documentation provided	
	·	
	ASU Date	•
	ASU PACKNOWLEDGEMENT	
Procurement Official/COTR/Tech		
I I certify that those security requir	ements identified above by the ASU have been incorporated into the	
procurement documentation.	omone isomina andre aj sierite i mire a como in il como	•
☐ This ☐ is / ☐ is not a mission es	sential contract.	
		<b>b</b> 6
Signature:	Date: <u>APR-16 - 2010</u>	b70
	<del></del>	
Printed Name:	ALL INFORMATION CONTAINED	
	HEREIN IS UNCLASSIFIED	
	DATE 11-26-2013 BY NSICG	F54M93K4



CLASSIFIED BY NSICG F54M93K42 REASON: 1.4 (c)

DECLASSIFY ON: 11-26-2038

DATE: 11-26-2013

439

#### UNCLASSIFIED

#### FEDERAL BUREAU OF INVESTIGATION

Precedence:	IMMEDIATE		Date:	04/15/2010	
To: Finance		Attn:	• •		
Tr	tional Technology aditional Technology ntact:	Séction/Vid	eo Sur	rveillance Unit	b6 b7с
Approved By:					
Drafted By: Case ID #: 3	19B-14-HQ-A1487504	] D2	,		
	isition matters				
Synopsis: T Division, Qu procurement	he Video Surveillanc antico Contracts Uni to	e Unit (VSU) t (QCU) init in the am	iate a	a s <u>ole source</u>	b7Е
Enclosure(s)	: FD-369 Requisitie Security Acquisit Security Acquisit Sole Source Justi	ion Request ion Checklis	] st		b7E
Details: Th	e VSU requests the Courement with	OCU initiate	an equ ] in t	lipment and the amount of	
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					b3 b7E
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VSU\_105.1

UNCLASSIFIED UPLOADING

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE

MAIL IN 26KEW 2002

To: Finance From: Operational Technology

Re: 319B-14-HQ-A1487504, 04/15/2010

LEAD(s):

Set Lead 1: (Info)

FINANCE

AT WASHINGTON, DC

Initiate sole source procurement action as requested in Requisition # Contracting Officers are responsible for ensuring that CARC assessments are completed on all procurements of services involving access to classified information/space, and procurements for critical assets.

CC: 1 - 1 - 1 - 1 -

UNCLASSIFIED

b6

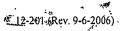
b7C

b7E





		1. 1	Purchase Orde	er for Su	pplies or Serv	ices		
1. Date o	f Order	2. Order No.		3. Mod. No.	•	4. Mod. l	Date	5. Page No.
	03/17/2010	1 :						21
	ntractor (Name, Address	and Zip Code):			Ship to (Consignee and FEDERAL BU ATTN:: BUILDING S BUIANTICO;	JREAU C 27958A	F INVESTIC	SATION 1
3/104					,			
FEDER PROCU ROOM	Office (Address corresp PAL BUREAU I JREMENT SEC 6823, JEH I INGTON, D.	OF INVEST TION F.B.I. BL	DG.		Send Involce to: (Nan FEDERAL BU ATTN: E SUILDING 2 OUANTICO,	JREAU C 27958A VA <sub>.</sub> 22	OF INVESTIC	HOTTON
10. Busin	ess Classification	•	11. F.O.B. Point DESTINAT	TON			ount Terms 旭丁 - 30 - DAYS	} .
				13. Schedi	ıle	!		
Line No.	Supplies or (B)	Services		, .	Quantity Ordered (C)	Unit (D)	Unit Price (E)	. Amount (F)
	A PROPER INCONTAIN THE INVOICE NUMBER), FIRENDERED; SEANKING / INAME, TITLE SUBSTANTIA CONTRACT.  THIS PURCHETLE 41, USO	E FOLLOWI MBER; THE STOE AND SHIPPING ROUTING N E QND TEL FING DOCU ASE IS NE	NG: THE NA CONTRACT ESCRIPTION QUANTITY C AND/OR PAY UMBER TO A EPHONE NUM MENTATION GOTIATED U	ME OF OR PUR I CIVE; IF GOOD MENT T LLOW E IBER AN AS REQ	THE VENDOR CHASE ORDE TNAME OR I B OR SERVI ERMS; TAXP FT PAYMENT D ANY OTHE JIRED BY T	R NUME TEM TI CES AYER I CONT R HE	ER; NE D#; ACT	
	000000000000		<u>* ***********************************</u>	V St. W M VE St.	pe se se se se bê 36 36 36 36 3			, I
		·						·
Conditions number if in as indicate	rchase - Please furnish the for specified on both sides of the idicated, and the attached shed.	is order, the above quo eets, if any, including de	tation tained on this si		order is subject to instruction or and is issued subject to orbered contract.	ons con-	Grand Total	luctions on Reverse
<del> </del>	CACTOR NUME! Contact - Purchase Ord			16.	United States of Am	1800	_ \	\
	·			17.	By (Signature)  Name (  Title: Con	acer		<u>ک</u>







Date of Order	2. Order No.		3. Mod. No.	4 Mos	d. Date	5. Page No.
	Z. Oluer No.		o. mourito.	4. 1100	Duto; 9	o. Fage No.
OS/17/2010 To Contractor (Name, Address a	nd Zip Code):		7. Ship to (Con	signee and address, Z	ip Code):	
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		4.	ATTN		1.1894	district and supplemental and supplement
		*	l '	ING 279584		
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			lo Conditional	·	18' 5 1	
Issuing Office (Address correspo			-	to: (Name, Address		
EDERAL BUREAU C			I	a. Burtau	OF INVEST	TOALLON
ROCUREMENT SECT JOM 6823, JEH F			ATTM:	ING 27958A		
SHINGTON, D. C			TRANG	rco, va :		
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Business Classification	-	11. F.O.B. Point	1	12. Dis	scount Terms	
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**	1 add across		13. Schedule			
e No. Supplies or	iervices		Quantity C	Ordered Unit	Unit Price	Amount
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			Carlo-			
Type of Order					15.	
A. Purchase - Please furnish the foll	owing under the terms	, and □ B. Deliv	ery - This delivery order is subject		Grand	XXXXXXXXX
A. Purchase - Please furnish the foll ditions specified on both sides of this ber if indicated, and the attached she	order, the above quo	lation tained on this		d subject to the terms	Grand A	XXXXXXXXX
A. Purchase - Please furnish the foll ditions specified on both sides of this ber if indicated, and the attached she	order, the above quo	lation tained on this	ery - This delivery order is subject side only of this form and is issue	d subject to the terms	Grand Total	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
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A. Purchase - Please furnish the foll dilitions specified on both sides of this nber if indicated, and the attached she indicated.  Int of Contact - Purchase Orde	order, the above quots, if any, including de	lation tained on this	ery - This delivery order is subject side only of this form and is issued to the above-numbered contract for the above-numbere	d subject to the terms tes of America ure)	Grand Total See Ins	





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1. Date o	of Order	· 2. Order No.		3. Mod No		4. Mod. Da	te	5. Page No.
	03/17/20				<b>2</b>	, 1 , 11 ,	400	
i. To Coi	ntractor (Name, Ada	ress and Zip Cod <b>e</b> j;	•		Ship to (Cônsignée a FEDERAL B ATTA: BUILDING GUANTICO,	UKEAU OF QVYSBA		SATION .
	₹	<b></b>						
Peder Procu Room	JREMĖNT SI 6823, JEI	J OF INVEST	.DG		Send Invoice to (Na TEDERAL B ATING BUILDING DUANTICO,	UREAU OF	INVESTI	SATION
0. Busir	ness Classification		11. F.O.B. Poin	nt 🦪	•	12. Discou	nt Terms .	
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	4	Minor Walf		13. Sched	ule			
ine No. (A)	Supplie	es or Services (B)	• •		Quantity Ordered (C)	Unit (D)	Unit Price (E)	Amount (F)
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A. Pu Conditions number if it as indicate	specified on both sides indicated, and the attach		s, and	is side only of His to	order is subject to instruct form and is issued subject to mbered contract.  i. United States of A By (Signature)	o the terms	rand btal	cuctions on Reverse
				17	. Name (T			
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. Date of Order	2. Order No.	3. Mod. No.	4. Mod. Date	5. Page No.
03/17/2010				
To Contractor (Name, Address	and Zip Code):	7. Ship to	(Consignee and address, Zip Code):	•
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		ATT		
			LDING 27958A	
			NTICO, VÁ 22135	
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ssuing Office (Address correspondence			voice to: (Name, Address and Zip C	
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ROCUREMENT SECT	<b>\</b>	ATT		
OM 6823, JEH F		3	LDING 27958A	
ASHINGTON, D. (	A. 20535	QUA:	NTICO, VA 22135	
Business Classification		. F.O.B. Point	12. Discount Te	erms
- Lamess Classification		DESTINATION		30 DAYS
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	•	13. Schedule		
No. Supplies or	Services ·	Quan		nit Price Amount
) (B)			(C) (D)	(E) (F)
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A. Purchase - Please furnish the folditions specified on both sides of thinber if indicated, and the attached she	s order, the above quotation		issued subject to the terms Total	
A. Purchase - Please furnish the fol diltions specified on both sides of thi ober if indicated, and the attached she	s order, the above quotation	tained on this side only of this form and is	ubject to instructions con- issued subject to the terms Total	
Purchase - Please furnish the for dilitions specified on both sides of this ber if indicated, and the attached she ndicated.	s order, the above quotation ets, if any, including delivery	tained on this side only of this form and is and conditions of the above-numbered co	ubject to instructions con- issued subject to the terms ontract.  Gran Total	7
A. Purchase - Please furnish the for dilitions specified on both sides of thin ber if indicated, and the attached she indicated.  Int of Contact - Purchase Order	s order, the above quotation lets, if any, including delivery er information:	tained on this side only of this form and is and conditions of the above numbered or	d States of America	See Instructions on Reverse
Type of Order  A. Purchase - Please furnish the fonditions specified on both sides of thimber if indicated, and the attached she indicated.  Joint of Contact - Purchase Order  oint of Contact - Invoice Paymommercial Payments Unit	s order, the above quotation lets, if any, including delivery er information:	tained on this side only of this form and is and conditions of the above numbered of the	d States of America	7

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•	Final	Review			•				•		b6 b7C b7E
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		LI COVERSHEET	
REQUIRED	1. X	REQUIRED DOCUMENTATION  X CAR Certification Forms  ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED  DATE 11-26-2013 BY NSICG F54M95	3K42
	•	x Statement of Need (Required for Requisitions \$100,000 and Under)	
·		EC (Required for Requisitions Over \$100,000)	
		Acquisition Plan FD-911 (Required for Requisitions Over \$5,000,000)	
		X Market Research or Sole Source Justification	
		Additional Requirements for IT Acquisitions Only  COTS Approval (For IT Non-Baseline Acquisitions)	
		ClO Signed IT Acquisition Form (For Acquisitions Above \$25,000)	
REQUIRED	2. X		b6 b7С
	3. x	TMSU - Contract Review (CAO) / Project Review (PMO)  If the answer to either question is YES, requisition must be sent to TMSU:	
_		Is this request funding a Project?  Is this request funding a Service Contract?  Yes No	
	4.	OVER \$100,000 - OTD SECTION CHIEF APPROVAL	
. *	5.	OVER \$250,000 - DEPUTY ASSISTANT DIRECTOR APPROVAL Patrick B. Cook initial	
-	6.	OVER \$1,000,000 - ASSISTANT DIRECTOR APPROVAL  Marcus C. Thomas	
	7.	REQUISITION WITH ECs ATTACHED: for uploading initial OR - alternate initial	
REQUIRED	8. X	STRATEGIC RESOURCES UNIT (SRU) - FUNDING APPROVAL AND ROUTE TO CONTRACTING  b6 b70	
		DTP: All Accounts initial	
		TFS&S: Services. Training initial	٠
		TFS&S: Equipment, Supplies initial	
	•	Cyber Funding, TRIAD ————————————————————————————————————	

**Acquisition Security Unit Checklist** 

Version 2 – 08/28/08
Previoûs versions are obsolete.

THE PROPERTY OF THE PROPERTY O	OMPLETED BY REQUESTORS
Request Date:	7/16/09
Anticipated Procurement Date:	10/1/09 be
Requisition #: Point Of Contact:	b'
POC Phone #:	b'
Comments:	
	ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED
	DATE 11-26-2013 BY NSICG F54M93K4
HIGHESTICLASSIRICATION REQ (Access to IFB) (S)	DUIRED FOR VENDOR TO PROVIDE SERVICES/PRODUCTIS ystems?: 'Access to classified information?')
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Date Received:	D
Date Additional Information Requested:	D
Date Returned:	
☐ Classified Contract (DD 254 Require	
☐ Contracting Officer's Security Repres	
☐ E-QIP Special Security Requirement	urity Systems and Data, including Personally Identifiable
Information (PII) Special Security Requi	irements
☐ DOJ Consent for Warrantless Search	nes of DOJ Workplaces
☐ Community Acquisition Risk Section	(CARS) Special Security Requirement (CARS Assessment
Required)	
☐ Personnel Security Special Security I	Requirements
☐ Source Selection Evaluation Board (	SSEB) Requirements for Classified Contracts Special Security
Requirements	
	CHASUISRECIAL NOTES AND FINE FIRE AND
☐ Required if not already accomplished	d as part of the original contract award
☐ Required if connected to a FISMA or	Critical Asset System (i.e
☐ Intergovernmental procurement	Is will ad in the degree provided
☐ No actions related to security were in	dentified in the documentation provided
	·
	PRIORITY
	是一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个
All requests will be handled by date rec Director's Priority, are specifically provide	eived by ASU unless specific issues affecting the priority, i.e.
Director's Friority, are specifically provide	
	ACKNOWLEDGEMENT
·	
AS	SU Date

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 11-26-2013 BY NSICG F54M93K42

#### **ACQUISITION SECURITY REQUEST**

Request Date: 7/16/09	Anticipated Procurement Date: 10/1/09	•
	WENDOR NEORMATION  cilities □ Reseller With No Access to FBI Facilities	,
☐ Reseller With Access to FBI Fa	Clittles Li Reseller With No Access to FBI Facilities	
Vendor Name:	·	
Vendor Address:		
☐ Manufacturer	☐ Hardware ☐ Software ☐ Maintenance	
Vendor Name:		
Vendor Address:		
☐ Contractor Providing Classified	I Services ☐ DD Form 254 Required	
Vendor Name:		b7E
Vendor Address:		
POLICE CONTRACTOR CONT	RODUCT/SERVIGES INFORMATION	
☐ FISMA System ☐ Critical Ass	set System   Telecommunications  Audiovisual	
Products being procured (list the specific hardware / software /		b7E
services in detail)		•
2. What entity will be purchasing and using the product (Location,	OTD/TPS/TRU	
Division, Section, Unit, and		
Program)?	, *	
3. Network on which product/service	Na ·	
is to be used (i.e.		•
etc.)	· · · · · · · · · · · · · · · · · · ·	
4. Highest-Classification / Security	-Na	
Requirements (i.e. Top Secret, Top		
Secret-SCI, Secret, SBU, LES, etc.)  5. Who is installing and maintaining	Na .	-
the equipment/software (FBI	144	
personnel, vendor, other)?		
6. Will the vendor require access to	No .	
classified information/systems?		٠.
<u> </u>	PROCUREMENTANIFORMATION	
Contracting Officer Name/ Phone:		<b>b</b> 6
FBI COTR Name/Phone:		b70
Program Manager/Technical POC:	•	b7E
Requisition Number:		
Purchase Order Number:		
Contract Number:		
	DOCUMENTATION ATTACHED	
☐ Answers to the Acquisition Risk Qu	estions (the replacement for the SF-328)	
☐ Key Management Personnel Listing	(KMPL)	
☐ FD-369 Requisition for Supplies and	d/or Equipment	
☐ Statement of Work (SOW) – Requir	ed if a classified contract PRIORITY	
All requests will be handled by date r	eceived by ASU unless specific issues affecting the priority,	*
i.e. Director's Priority, are specifically	provided in writing by the Contracting Officer.	
Comments:	, ,	

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#### Version 2 – 08/28/08 Previous versions are obsolete.

	OMPLETEDIBY REQUESTION TO THE PROPERTY OF THE
Request Date:	7/16/09
Anticipated Procurement Date: Requisition #:	10/1/09
Point Of Contact:	
POC Phone #:	
Comments:	
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	UIREDIFOR VENDORITO PROVIDE SERVICES/PRODUCTS /stems://Access to classified information//
∭ UNCLASSIFIED □	SECRET ☐ TOP SECRET ☐ TOP SECRET/SCI
Date Received: Date Additional Information Requested: Date Returned:	ASU USE ONLY  ASU POC:
Information (PII) Special Security Required DOJ Consent for Warrantless Search Community Acquisition Risk Section (Required)  Personnel Security Special Security F	entative s urity Systems and Data, including Personally Identifiable rements les of DOJ Workplaces (CARS) Special Security Requirement (CARS Assessment
☐ Required if not already accomplished ☐ Required if connected to a FISMA or on ☐ Intergovernmental procurement ☐ No actions related to security were ide	Critical Asset System (i.e
	·.
	TERIORITY
All requests will be handled by date rece Director's Priority, are specifically provide	ived by ASU unless specific issues affecting the priority, i.e.
	ACKNOWLEDGEMENT
- Nei	Date Date
AOC	Date

HEREIN IS UNCLASSIFIED

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b7E

#### MOROIGITION OFFICIAL LIVERANCE.

Request Date: 7/16/09	Anticipated Procurement Date: 10/1/09	
	<u> </u>	
☐ Reseller With Access to FBI Fa	CHITIES   Reseller With NO Access to 1 bi 1 dointies	
Vendor Name:		•
Vendor Address:	·	
☐ Manufacturer	☐ Hardware ☐ Software ☐ Maintenance	
Vendor Name:		
Vendor Address:		
☐ Contractor Providing Classified	Services ☐ DD Form 254 Required	
Vendor Name:		b7E
Vendor Address:		
PR	(ODUCT/SERVICES)INI ORIMATIION	
☐ FISMÁ System ☐ Critical Ass	et System □ Telecommunications □ Audiovisual	
1. Products being procured (list the		•
specific hardware / software / services in detail)	A TO THE SECOND	
2. What entity will be purchasing	OTD/TPS/TRU	
and using the product (Location,		
Division, Section, Unit, and		b7E
Program)?		
3. Network on which product/service	Na .	
is to be used (i.e etc.)		
-4Highest-Classification./-Security	Na	
Requirements (i.e. Top Secret, Top	-Na <sub></sub>	
Secret SCI, Secret, SBU, LES, etc.)		
5. Who is installing and maintaining	Na .	-
the equipment/software (FBI		
personnel, vendor, other)?	NL	
6. Will the vendor require access to	No	
classified information/systems?		
The state of the s	PROCUREMENTAINEORINATION	
Contracting Officer Name/ Phone:		b6
FBI COTR Name/Phone:		b7C b7E
Program Manager/Technical POC:		27.1
Requisition Number: Purchase Order Number:	· · · · · · · · · · · · · · · · · · ·	
Contract Number:		
Comac Number.	DOGUMENTATION ATTACHED	
Answers to the Acquisition Risk Que	estions (the replacement for the SF-328)	
☐ Key Management Personnel Listing		
☐ FD-369 Requisition for Supplies and	d/or Equipment	
☐ Statement of Work (SOW) - Require	ed if a classified contract	
	PRIORITY AND	
All requests will be handled by date re	eceived by ASU unless specific issues affecting the priority,	
i.e. Director's Priority, are specifically Comments:	provided in writing by the Contracting Officer.	
Confiniteria,		